



Gujarat Informatics Limited

Attendance Sheet for the Month of - NOV-2023

Name of the Employee : Rejuji. R. Thakor
 Designation: Executive Contact no:
 Location: Vidhansabha.
 Address: 2nd floor, IT Branch, Vidhansabha, Gandhinagar.

Date	Time In	Sign	Time Out	Sign
1	10:20	<u>P</u>	6:30	<u>P</u>
2	10:15	<u>P</u>	6:10	<u>P</u>
3	10:20	<u>P</u>	6:10	<u>P</u>
4	10:30	<u>P</u>	6:10	<u>P</u>
5	—	Sunday	—	—
6	10:25	<u>P</u>	6:15	<u>P</u>
7	10:30	<u>P</u>	6:20	<u>P</u>
8	10:30	<u>P</u>	6:10	<u>P</u>
9	10:25	<u>P</u>	6:30	<u>P</u>
10	10:20	<u>P</u>	6:30	<u>P</u>
11	DIWALI			
12	HOLIDAY			
13	HOLIDAY			
14	HOLIDAY			
15	HOLIDAY			
16	A A	LEAVE	A A	A A
17	10:05	<u>P</u>	6:20	<u>P</u>
18	10:30	<u>P</u>	6:10	<u>P</u>
19	—	Sunday	—	—
20	10:15	<u>P</u>	6:10	<u>P</u>
21	10:20	<u>P</u>	6:10	<u>P</u>
22	10:30	<u>P</u>	6:10	<u>P</u>
23	10:20	<u>P</u>	6:30	<u>P</u>
24	10:30	<u>P</u>	6:10	<u>P</u>
25	—	4 th Saturday	—	—
26	—	Sunday	—	—
27	—	Holiday	—	—
28	10:30	<u>P</u>	6:30	<u>P</u>
29	10:15	<u>P</u>	6:10	<u>P</u>
30	10:30	<u>P</u>	6:30	<u>P</u>
31	—	—	—	—

Date of Absent: 16/11/2023 [1 Day]

Leave Application form for the above absent is enclosed

Name & Designation of Dept Head:

Sign & Stamp

P. Thakor

Sign of Employee

OIC
A Patel
21/12/23
30
11/12/23
25

[Signature]
01/12

[Signature]
11/11/23
 Joint Secretary
 Gujarat Legislature Secretariat
 Gandhinagar-382010

LEAVE APPLICATION



GUJARAT INFORMATICS LTD.

(A Government of Gujarat Company)

Date : 01/12/2023

Name of the applicant Rajvi. R. Thakor.

Designation Executive

Department Vidhansabha.

Ground on which leave is applied for C.L

No. of days leave applied for 01

From 16/11/2023 To 16/11/2023

In case of 1/2 day indicate Forenoon / Afternoon

On _____

Whether permission to leave station is granted ?

YES NO

Balance leave available _____ days

Signature of the applicant [Signature]

Signature of Dept. Head _____

Approved by _____

Entry in Leave Register at Page No _____ Sr. No. _____

Entered by _____

Checked by _____

alc

AZodul

1/12/23

SO [Signature]
01/12/23

[Signature]

[Signature]
01/12

[Signature]
11/11/23

Joint Secretary
Gujarat Legislature Secretariat
Gandhinagar-382010