

# GUJARAT LEGISLATURE SECRETARIAT

VITHTHALBHAI PATEL BHAVAN,

GANDHINAGAR-382010

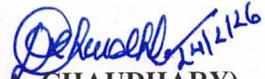
NO.L/42(3)/1122

Dated the 24/02/2026

## TENDER NOTICE

Attention is particularly invited to clauses 2 and 4 of the Tender and clauses 2,3 and 4 of the Schedule.

1. Tender in the form attached herewith are invited for the supply of books to the Gujarat Legislative Assembly Library for the period dt. 01-04-2026 to dt. 31-03-2029.
2. Tender should be placed in the envelope bearing the words "Tender for Books" and be securely sealed" It should be address to Shri C. B. Pandya, Secretary, Gujarat Legislature Secretariat, Viththalbhai Patel Bhavan, Sector-10, Gandhinagar-382010
3. The Supply of books shall be subject to the terms and condition mentioned is Schedule attached herewith.
4. Tender will be received up to 3-00 P.M. on Tuesday, the 24<sup>th</sup> March, 2026.
5. (a) Tender will be opened on Tuesday, the 24<sup>th</sup> March, at 4-30 P.M in the presence of the Secretary, Gujarat Legislature Secretariat, here in after referred to as Secretary.  
  
(b) The Tenderer or his representative will be permitted to remain present at the time of opening of the Tenders. He will be allowed to collect such information pertaining to the tenders as may be considered necessary by the Secretary.
6. Intention is to accept, if possible two or more tenders but Secretary reserves the right :-
  - (a) To reject any or all tenders without assigning any reasons.
  - (b) To accept different tenders for the supply of different categories of books, and
  - (c) To accept any tender for approved service only.
7. The Secretary also reserves the right to purchase any books from any other source.
8. No estimate can be given of the number of the value of books likely to be purchased during contract.



(D. A. CHAUDHARY)

DEPUTY SECRETARY

GUJARAT LEGISLATURE SECRETARIAT

# TENDER FORM

## Tender in responses to Gujarat Legislature Secretariat

Tender Notice No. L/42(3)/1122 : Dated Tuesday 24<sup>st</sup> February, 2026

Last date and time for Submission of Tenders. : Tuesday, the 24<sup>th</sup> March, 2026 up to 3-00 P.M.

Date and Time for opening of Tenders. : Tuesday, the 24<sup>th</sup> March, 2026 up to 4-30 P.M.

Name and Address of the Tenderer :-

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Category of Books	Rate of Discount	Exceptions
1	2	3

(a) Gujarati Books

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(b) Hindi Books

(c) Other Indian Language Books

(d) English Books

(e) Shilling Books (\*)

(f) Dollar Books (\*)

(g) Law Books

Signature of Tenderer

(\*) In cases of Shilling and Dollar Books rates of Discount be mentioned in terms of percentage e.g. 10% on Official rate of conversion of Shilling and Dollar as may be decided by the Government of India from time to time.

(@) Exceptions should be mentioned clearly i.e. with reference to specific Publishers.

**SCHEDULE**  
**TERMS AND CONDITIONS**

**Attention is particularly invited to Clauses 2, 3 and 1.**

1. **Books to be supplied at Library Premises :** Books shall be supplied at the premises of the Gujarat Legislative Assembly Library, at Gandhinagar.
2. **Period within which books to be supplied:**
  - (1) When an inquiry is made by the Secretary, Gujarat Legislature Secretariat hereinafter referred to as the Secretary, either on telephone or by a letter, if a book is available with the vendor for ready delivery, he shall supply it to the Secretary the same day or latest within two working days thereafter.
  - (2) In the case of the others books. they shall be supplied within period specified below:
    - (a) Books published in India shall be supplied,
      - (i) Within four weeks from the date of the order if the publisher's name is mentioned, and
      - (ii) Within six weeks from the date of the order if the publisher's name is not mentioned or the vendor's name is mentioned in place of the publisher's name.
    - (b) Books published in U. K. or any other country in Europe shall be supplied within twelve weeks from the date of the order.

- (c) Books published in the U.S.A. or Canada shall be supplied within Sixteen weeks from the date of the order.

Provided that the Secretary may on being satisfied extend the period suitably.

3. **Reports by Vendors** : The vendor shall, within 15 days, in the case of a Book published in India & 30 days in any other case, from the date of Order, report to the Secretary, whether he is or will be in a position to supply of book ordered within the period mentioned in clause 2 or not and if not, the reasons therefore.

4. **Failure to make report or supply book etc :**

- (a) If the vendor fail to make a report as referred to in clause 3 within the period specified in that clause, or
- (b) If the vendor makes a report to be effect that he is or will be in a position to supply the book ordered within the period mentioned in Clause 2, but fails to supply the books within that period or the extended period, if any.

On the expiry of such period or extended period, if any, the order shall deemed to have been cancelled and the Secretary shall be at liberty to place an order for the book to another vendor.

Provided that, if the book is supplied before an order is placed to another vendor under clause (a) or (b), the Secretary may accept it.

5. **Discount** : The vendor shall specify the offer for a maximum possible discount which may be taken into consideration alongwith the other terms and conditions.

6. **Right at purchase books from any source:** The Secretary shall have right to purchase may book from any other sources.

7. **Supply of books for which Vendor's rates are not provided:**

If any book for which an order is given to a vendor happens to fall in the category of books for which his rates are not approved, the Vendor shall supply the books only on confirmation, If such books is supplied without confirmation the Secretary shall be entitled to reject it.

8. **Books once ordered not to be sent for approval again :**

The vendor shall not send for approval any book for which an order has already been given to him. If such book is first supplied on approval and if it is selected, another copy thereof shall not be supplied against the order. The Secretary shall be entitled to reject or return the said copy of the book and the amount if paid earlier thereof, shall be deducted from the amount thereafter becoming payable, or the amount so recoverable from the vendor shall be recovered as an arrears of land revenue.

9. **Latest edition to be supplied** : Latest edition of every book ordered shall be supplied except when it is specifically otherwise directed.
10. **Second-Hand book not to be supplied** : Second-Hand book shall not be supplied except on confirmation.
11. **Defective or Damaged Books** :
- (a) If any book is found defective at any time within a period of one year from the date of supply or damaged at the time of supply, the Vendor shall replace it by a new book at his cost or take back the book and repay the price of the book paid to him.
- (b) If the vendor fails to replace the book or does not repay the price of the book returned to him, it shall be recoverable from him in manner provided in Clause 7.
12. **Rare or Out of Print Books** : If any book ordered is a rare or out of print, it shall not be supplied at a price higher than its printed price except on Confirmation.
13. **Prices of Books** :
- (a) For the purposes of this contract, the price printed on the book shall be considered to be the price of the book;
- (b) In the absence of such price, the price printed in the catalogue shall be considered to be the price of the book;
- (c) In the absence of both, the price mentioned in the original invoice with the Vendor shall be taken into account. The

original invoice should be submitted by the vendor to the Secretary for verification.

- (d) No correction shall be made by the Vendor in the price printed in the book or the catalogue or the original invoice.
- (e) Whenever the price of a book is published in more than one currency, the one which is favorable to the Secretary shall be taken into account.
- (f) All the books ordered during the contract period shall be supplied at the rates approved for that period.
- (g) No tax shall be charged separately.

14. **Termination of Contract:** If any of the terms and conditions of this contract is not fulfilled, or the services of the vendor are not found satisfactory, the Secretary may, by notice in writing, terminate the contract.