

# LOK SABHA

## BULLETIN-PART II

(General Information relating to Parliamentary and other matters)

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Nos.7847-7849]

[Friday, January 25, 2019/ Magha 5, 1940(Saka)

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No.7847

Table Office

### Process to submit the notice as well as procedure to call the attention of the Minister to a matter of urgent public importance Under Rule 197

Hon'ble members are informed that **an e-portal has already been launched to facilitate the members of Lok Sabha to submit their notices online** to call the attention of the Minister to any matter of urgent public importance under rule 197 (Calling Attention). However, **the printed form is also available** in Parliamentary Notice Office to submit the notice to call the attention of Minister. The following process to submit the notice as well as procedure to call the attention of Minister under Rule 197 will be followed: -

- (i) Notices may be submitted **either through printed form or online**;
- (ii) No member shall give more than two notices for any one sitting;
- (iii) A notice signed by more than one member to call the attention of Minister shall be deemed to have been given by the first signatory only;
- (iv) Notices for a sitting received upto 1000 hours shall be deemed to have been received at 1000 hours on that day and a ballot shall be held to determine the relative priority of each such notice on the same subject. Notices received after 1000 hours shall be deemed to have been given for the next sitting;
- (v) Notices received during a week commencing from its first sitting till 1000 hours on the last day of the week on which the House sits, shall be valid for that week. Notices received after 1000 hours on the last day of the week on which the House sits, shall be valid for the following week;
- (vi) In case of five or less number of members giving notices on same subject that is admitted by the Speaker, their *inter se* priority shall be determined with reference to the date and time of receipt of Notices;
- (vii) All the notices which have not been taken up during the week for which they have been given, shall lapse at the end of the week unless the Speaker has admitted any of them for a subsequent sitting;

Provided that a notice referred for facts to a Minister shall not lapse till it is finally disposed of by the Speaker.

Kind cooperation of Hon'ble members is solicited.

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**Time for giving notices under Rule 377 for the week commencing  
Monday, 04 February, 2019**

Members are informed that notices for raising matters under Rule 377 for the week commencing **Monday, 4 February, 2019** shall be entertained from 1000 hrs. on **Wednesday, 30 January, 2019**.

The notices received between 1000 hrs. and 1030 hrs. on **Wednesday, 30 January, 2019** shall be deemed to have been received at the same point of time and these shall be balloted to determine the priority of Members. Notices received subsequently shall be arranged in accordance with the date and time of receipt.

A member is permitted to raise not more than one matter during a week.

Attention of members is drawn to provision of Rule 377 which reads as follows :-

“A member who wishes to bring to the notice of the House a matter which is not a point of order, shall give notice in writing to the Secretary-General specifying clearly and precisely the text of the matter to be raised. The Member shall be permitted to raise it only after the Speaker has given the consent and at such time and date as the Speaker may fix.”

Members are, therefore, requested to give the text of the matter alongwith the notice.

Notice which does not contain text shall not be included in the ballot.

The text of the notice should be limited to 150 words.

Further, special attention of members is invited to the provisions of Rule 377A (i) and (v) which state that in order that a notice may be admissible, it shall inter alia satisfy the following conditions :-

377A (i) it shall not refer to a matter which is not primarily the concern of the Government of India;

377A(v) it shall not contain arguments, inferences, ironical expressions, imputations, epithets or defamatory statements.

Accordingly, notices attracting the above provisions shall be non-admissible.

Kind cooperation of Members in this regard is solicited.

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**BIRTH ANNIVERSARY OF SHRI M.A. AYYANGAR, FORMER SPEAKER, LOK SABHA**

On the occasion of the Birth Anniversary of **Shri M.A. Ayyangar, Former Speaker, Lok Sabha**, a function to pay floral tribute to him will be held on **Monday, the 4<sup>th</sup> February, 2019** at **1030 hours** in the **Central Hall, Parliament House, New Delhi**.

Dignitaries, Members of Parliament and invitees will pay floral tributes on the occasion.

Members are cordially invited to join.

**SNEHLATA SHRIVASTAVA**  
**Secretary General**