

**LOK SABHA**

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**BULLETIN-PART II**

**(General Information relating to Parliamentary and other matters)**

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**Nos.351-355 ]**

**[Tuesday, July 16, 2019/ Ashadha 25, 1941(Saka)**

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**No.351**

**BPST**

**ORIENTATION PROGRAMME FOR NEWLY ELECTED MEMBERS OF THE SEVENTEENTH  
LOK SABHA ON 19 JULY 2019**

Orientation Programme for the newly elected Members of the Seventeenth Lok Sabha is scheduled to be organized on 19 July 2019 from 8.45 AM to 10.30 AM at BPST Main Lecture Hall, First Floor, Parliament Library as per the following schedule:

- 1) Friday, 19 July 2019  
8.45 AM to 10.30 AM: Session on "Presentation on Facilities for Members including:  
(a) E-Parliament-Members' Portal  
(b) Salaries, Allowances, Pension-Member Services (Housing, Transport, Medical facilities, etc.)  
(c) Parliament Research, Library & Members' Reference Service

Hon'ble Members are requested to kindly make it convenient to attend the Orientation Programme.

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**ELECTION OF MEMBERS TO THE GOVERNMENT BODIES**

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In pursuance of motions moved in and adopted by the House on 16 July, 2019 for election of members to the following Government Bodies, the programme of election is notified as given below:-

Sl. No.	Name of Govt. Body	No. of LS Members to be elected	Last date for nomination	Last date for withdrawal	Date and place of election (if necessary)
1.	Employees' State Insurance Corporation (ESIC)	02	Tuesday, 23 <sup>rd</sup> July, 2019 (upto 1600 hours)	Thursday, 25 <sup>th</sup> July, 2019 (upto 1600 hours)	Will be notified during next session.
2.	Indian Nursing Council	02	- do -	- do -	- do -

2. As per regulations 2(2)(a) and 3 of the regulations for holding of elections to the Government Bodies by means of single transferable vote, a member cannot propose her/his own nomination to a Government Body. The nomination of a member should be proposed by another member. A Member who desires to propose nomination of other member to a Government Body is requested to give notice of nomination in the prescribed "Nomination Paper". Similarly, a member who desires to withdraw her/his candidature from the election is also requested to give notice of withdrawal under her/his signature by filling Para 1 of the prescribed "Withdrawal Form". In case, a candidate who is willing to withdraw her/his candidature is not readily available or is not in a position to give the notice of withdrawal under her/his signature, the Leader or Chief Whip of the Party to which the candidate belongs, may give notice of withdrawal on behalf of such candidate by filling Para 2 of the prescribed "Withdrawal Form". The requisite forms in this regard are available in the Parliamentary Notice Office (PNO). Duly filled in forms of nominations or withdrawal, as the case may be, should be delivered in the PNO before the date and time notified in the election programme above. Nomination/withdrawal paper which is filled in incorrectly or incompletely or which do not contain the signature of the Member/Leader/Chief Whip giving notice thereof, as the case may be, or is received after the expiry of the prescribed date and time shall be treated as invalid.

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**PROCEDURE FOR SUBMITTING CHITS IN THE HOUSE**

Attention of Members is invited to Rule 349 (xiii) of Rules of Procedure and Conduct of Business in Lok Sabha which is reproduced below:

“Whilst the House is sitting, a member-

shall not approach the Chair personally in the House. The Member may send chits to the Officers at the Table, if necessary.”

Members are requested to adhere to the above procedure.

Kind cooperation of Members is solicited.

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**Attendance Register of Members**

Section 3 of the ***Salary, Allowances and Pension of Members of Parliament Act, 1954*** (as amended by Act. No. 17 of 2018) relating to 'Salary and daily allowances' provides as follows: -

"3. Salaries and Daily Allowances. – (1) A member shall be entitled to receive a salary, at the rate of **one lakh** rupees per mensem during the whole of his term of office and subject to any rules made under this Act an allowance at the rate of **two thousand** rupees for each day during any period of residence on duty:

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xxx

xxx

Provided that no member shall be entitled to the aforesaid allowance unless he signs the register, maintained for this purpose by the Secretariat of the House of People or, as the case may be, Council of States, on all the days (except intervening holidays for which no such signing is required) of the session of the House for which the allowance is claimed".

2. Since the division numbers have not been allotted to members, the Attendance Register has now been arranged State-wise followed by Union Territory-wise in alphabetical order. For the convenience of members, the Attendance Register, split into four parts, is kept on separate rostrums in the Inner Lobby for signature of members.

3. In view of the provisions of section 3 of the *Salary, Allowances and Pension of Members of Parliament Act, 1954*, quoted in para 1 above, members are requested to sign in ink, in the space provided against their names in the Attendance Register and as per the specimen signatures furnished to the Lok Sabha Secretariat.

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**Scheme of Financial Entitlement of Members of Lok Sabha for procurement of Computer Equipment**

Members are informed that they are entitled to purchase computer equipment under the 'Scheme of Financial Entitlement of Member for Purchase of Computer Equipment' 2009.

2. The salient features of the Scheme are as under:-

- (i) The financial entitlement of a member for purchase of computer equipment is Rs.3,00,000 w.e.f 13.01.2015.
- (ii) Member is free to purchase more than one unit of any mix of following computer equipment within their financial limit of Rs.3,00,000 from anywhere and from any vendor:
  - (1) Desktop (HP, Dell, Accer, Wipro, Lenovo, Apple, Sony, Samsung, PCS Ltd.). Assembled Desktops are not allowed under the Scheme.
  - (2) Laptop (Any Brand)
  - (3) Pen Drive
  - (4) CDs/DVDs (Maximum number of 100)
  - (5) Printer (Deskjet/Laserjet/Multi-functional/portabal) (Any Brand)
  - (6) Scanner (Any Brand)
  - (7) UPS (With Desktop only)
  - (8) Handheld Communicator/Palmtop Computer (Any Brand)
  - (9) Data Internet Cards
  - (10) MS Office
  - (11) Anti Virus Software
  - (12) Language Software and Speech Recognition Software
  - (13) Other Computer Accessories
  - (14) eReader (iOS or Android based devices or devices having facilities of eReading)
- (iii) Member may purchase the above mentioned items and submit the bill duly signed and stamped by the vendor. Serial/IMEI Number of computer equipment must be mentioned on the Bill.
- (iv) Member may also submit the quotation of a vendor and consent form duly filled in by the vendor along with cancelled cheque for ePayment purpose. The advance shall be issued to vendor through e-payment. Member may take delivery of the items and submit the bill within 30 days of issue of Advance to vendor for settlement of advance for audit purpose.

- (v) The Bill/ Proforma Invoice may be submitted at Members' Query Booth (Computer Management Branch – Hardware Unit), FB-91, Parliament Library Building.
- (vi) Members may access the Scheme of Financial Entitlement of Member of Lok Sabha for Purchase of Computer Equipment under the (i) The Provision of Computer Equipment (Members of Lok Sabha) Rules 2009; and ii) Detailed Procedure governing the scheme on the Lok Sabha website <http://loksabha.nic.in> under the Heading “Members – Sitting Members – Scheme for Computer Equipment”.

3. For any query in this regard, Members are requested to contact Members' Query Booth (Computer Management Branch – Hardware Unit), FB-91, Parliament Library Building New Delhi (Tel.No. 23035055/23794886).

**SNEHLATA SHRIVASTAVA**  
**Secretary General**