

# LOK SABHA

## BULLETIN-PART II

(General Information relating to Parliamentary and other matters)

---

Nos. 7863-7868 ]

[Tuesday, January 29, 2019/ Magha 9, 1940(Saka)

---

No.7863

Table Office

### Time for giving notices under Rule 377 for the week commencing Monday, 04 February, 2019

Members are informed that notices for raising matters under Rule 377 for the week commencing **Monday, 4 February, 2019** shall be entertained from 1000 hrs. on **Wednesday, 30 January, 2019**.

The notices received between 1000 hrs. and 1030 hrs. on **Wednesday, 30 January, 2019** shall be deemed to have been received at the same point of time and these shall be balloted to determine the priority of Members. Notices received subsequently shall be arranged in accordance with the date and time of receipt.

A member is permitted to raise not more than one matter during a week.

Attention of members is drawn to provision of Rule 377 which reads as follows :-

“A member who wishes to bring to the notice of the House a matter which is not a point of order, shall give notice in writing to the Secretary-General specifying clearly and precisely the text of the matter to be raised. The Member shall be permitted to raise it only after the Speaker has given the consent and at such time and date as the Speaker may fix.”

Members are, therefore, requested to give the text of the matter alongwith the notice.

Notice which does not contain text shall not be included in the ballot.

The text of the notice should be limited to 150 words.

Further, special attention of members is invited to the provisions of Rule 377A (i) and (v) which state that in order that a notice may be admissible, it shall inter alia satisfy the following conditions :-

377A (i) it shall not refer to a matter which is not primarily the concern of the Government of India;

377A(v) it shall not contain arguments, inferences, ironical expressions, imputations, epithets or defamatory statements.

Accordingly, notices attracting the above provisions shall be non-admissible.

Kind cooperation of Members in this regard is solicited.

---

**NO ZERO HOUR ON 31<sup>st</sup> JANUARY & 1<sup>st</sup> February, 2019**

Members are informed that there will be no occasion to raise matter under Zero Hour on 31<sup>st</sup> January and 1<sup>st</sup> February, 2019.

Matters under Zero Hour can therefore be taken up only from Monday, the 4<sup>th</sup> February, 2019. Members may, therefore table their notices on Friday, the 1<sup>st</sup> February, 2019 between 1700 hrs. and 1800 hrs. for matters to be raised on Monday, the 4<sup>th</sup> February, 2019.

**Process to submit the notice as well as procedure for raising matters of urgent public importance after 'Question Hour', i.e. during 'Zero Hour'.**

Hon'ble members may be aware that an **e-portal has already been launched to facilitate the members to submit their notices online. So, they can submit their notices online to raise the matters of urgent public importance after Question Hour, i.e. during Zero Hour.** However, members can continue to physically hand over the notices of 'Zero Hour' for which **printed form is available** in Parliamentary Notice Office.

Hon'ble members are informed that pursuant to discussion/consultation with Leaders of Parties in Lok Sabha with Hon'ble Speaker on 28<sup>th</sup> January, 2018, hereinafter the following would be the **revised procedure for raising** matters of urgent public importance after Question Hour, i.e. during 'Zero Hour': -

- (i) Notices may be given either through printed form at Parliamentary Notice Office or online by the members **from 1700 hours to 1800 hours on the day prior to the day/date** on which the members desire to raise their matters in the House.
- (ii) The notices received **after 1800 hours** shall be treated as **time-barred**.
- (iii) **Twenty matters** as per their priority in the **ballot** will be allowed to be raised on a day. However, 4-5 notices over and above these twenty matters of national/international importance could also be tabled on the same day morning on which the matter is sought to be raised in the House, *for which no ballot would be held* and **may** be allowed on the basis of their importance and that too **only at the discretion of Hon'ble Speaker**.
- (iv) The order in which the matters will be raised, shall be decided by the Hon'ble Speaker at her discretion.
- (v) A matter proposed to be raised **should be under the jurisdiction of the Government of India only** so that it would be easier for the Minister concerned to respond to it, in case she / he desires to do so.
- (vi) Matter proposed to be raised **shall not contain any statement making allegations**.

**2. Notices for Monday or first working day of a week may be given on Friday or last working day of the previous week between 1700 hours and 1800 hours.**

Kind cooperation of Hon'ble members is solicited.

**Display of result of ballot regarding matters of urgent public importance after Question Hour, i.e. during 'Zero Hour'**

Hon'ble members are informed that the notices on matters of urgent public importance to be raised after Question Hour, i.e. during 'Zero Hour' received between 1700 hours and 1800 hours on the day prior to the day/date on which the members desire to raise their matters in the House shall be balloted in the Parliamentary Notice Office after 1800 hours on the day of receiving of notices. The result of ballot shall immediately, thereafter, be displayed in P.N.O. and Table Office for information of Members.

**A copy of the result of ballot shall also be displayed on the Notice Boards in the Outer Lobby of the Lok Sabha Chamber, Parliament House at 1015 hours on the day on which the members are supposed to raise their matters in the House.**

**The result of the ballot shall also be displayed in scrolled format on the 'updates' column of Lok Sabha website immediately after the ballot process is over.**

---

**Process to submit the notice as well as procedure to call the attention of the Minister to a matter of urgent public importance Under Rule 197**

Hon'ble members are informed that **an e-portal has already been launched to facilitate the members of Lok Sabha to submit their notices online** to call the attention of the Minister to any matter of urgent public importance under rule 197 (Calling Attention). However, **the printed form is also available** in Parliamentary Notice Office to submit the notice to call the attention of Minister. The following process to submit the notice as well as procedure to call the attention of Minister under Rule 197 will be followed: -

- (i) Notices may be submitted **either through printed form or online**;
- (ii) No member shall give more than two notices for any one sitting;
- (iii) A notice signed by more than one member to call the attention of Minister shall be deemed to have been given by the first signatory only;
- (iv) Notices for a sitting received upto 1000 hours shall be deemed to have been received at 1000 hours on that day and a ballot shall be held to determine the relative priority of each such notice on the same subject. Notices received after 1000 hours shall be deemed to have been given for the next sitting;
- (v) Notices received during a week commencing from its first sitting till 1000 hours on the last day of the week on which the House sits, shall be valid for that week. Notices received after 1000 hours on the last day of the week on which the House sits, shall be valid for the following week;
- (vi) In case of five or less number of members giving notices on same subject that is admitted by the Speaker, their *inter se* priority shall be determined with reference to the date and time of receipt of Notices;
- (vii) All the notices which have not been taken up during the week for which they have been given, shall lapse at the end of the week unless the Speaker has admitted any of them for a subsequent sitting;

Provided that a notice referred for facts to a Minister shall not lapse till it is finally disposed of by the Speaker.

Kind cooperation of Hon'ble members is solicited.

---

### **Notice Period for Tabling Cut Motions and Amendments**

Notices of cut motions to the Demands for Grants can be tabled immediately after their presentation.

2. Notices of Amendments to a Bill can be tabled after the introduction of the Bill in Lok Sabha, or after a copy of the Bill, as passed by Rajya Sabha, has been laid on the Table of Lok Sabha.

3. The minimum notice period for tabling cut motions and amendments to Bills, Motions and Resolutions under the Rules of Procedure and Conduct of Business in Lok Sabha is one day.

4. As cut motions and amendments are circulated to members both in English and Hindi simultaneously, the Rules Committee (Fourth Lok Sabha) considered the question of inadequacy of the period of notice for tabling (i) Amendments to Bills, Resolutions and Motions and (ii) Cut Motions. The Committee decided that members might be requested to table such notices at least two days before the day they are to be taken up in the House.

5. The notices of cut motions and amendments tabled upto 15.15 hours on a day are printed and circulated the same day. The notices tabled after 15.15 hours are deemed to have been tabled on the next working day. These notices are printed and circulated on the next working day if the items to which they relate have not already been disposed of in the House.

6. Accordingly, members are requested to table the notices of Cut Motions and amendments to Bills, Motions and Resolutions at least two days before the day the relevant item to which they relate is to be taken up in the House, but in any case not later than 15.15 hours on the previous day.

Kind co-operation of members is solicited.

**SNEHLATA SHRIVASTAVA**  
**Secretary General**