

Assembly Session

HIMACHAL PRADESH VIDHAN SABHA SECRETARIAT
No. 8A-31/13-VS

From:

Secretary,
Himachal Pradesh Vidhan Sabha.

To:

1. **The Chief Secretary** to the Government of Himachal Pradesh, Shimla-171002.
2. **All the Administrative Secretaries,** to the Government of Himachal Pradesh, Shimla-171002.
3. **All the Head of Departments,** Himachal Pradesh.
4. **Principal Private Secretary to Hon,ble Chief Minister & Private Secretaries to All Ministers,** Shimla-171002.

Dated, Shimla-171004, 15 February, 2018

Subject: Issuance of Passes during ensuing Vidhan Sabha Session.

Sir,

The 2nd Session of 13th Vidhan Sabha has been convened w.e.f. **06th March, 2018**, which is tentatively scheduled to last till **05th April, 2018**. Generally, a large number of requests for issuance of passes are received from various Departments, which cannot be accommodated in full. In view of the availability of the limited seats inside the House and security considerations, the restriction in number is necessitated. Accordingly, it has been decided that during the forthcoming session, the issuance of passes would be regulated as under:

1.	Secretaries to the Govt.	Officers' Gallery (Including Question Hour)	One Pass
2.	Head of Departments	Officers' Gallery (Including Question Hour)	One Pass
3.	Officer representing the Secretary/HOD	Officers' Gallery (After Question Hour Only)	One Pass
4.	Others	Establishment Pass	As per need & justification

In case, more than one officer of the same Department is deputed for attending Vidhan Sabha, a joint pass allowing one officer at a time will be issued.

For junior functionaries deputed to note down Session's proceedings after Question Hour, the entry into the 'Officers Room' will be valid only if so endorsed on the Establishment Passes.

It is, therefore, requested to apply online for issuance of the passes by the Administrative Secretary/ Head of the Department to avoid duplication/ overlapping as well as to facilitate smooth processing in this regard, two nodal officers from each department have been trained in e-vidhan training room at H.P. Vidhan Sabha. Manual application will not be considered and accepted.

For the convenience of the HODs, MDs of Corporation/ Boards & other Senior Officers, the **'Vehicle entry pass' will also be issued for dropping & picking them up from inside Vidhan Sabha premises as hithertofore.**

Yours faithfully,


(Sunder Singh Verma)

Secretary,
Himachal Pradesh Vidhan Sabha.
Phone No. 0177-2656424
Fax No. 0177-2652949
Email: Visabha-hp@nic.in