

LOK SABHA

BULLETIN-PART II
(General Information relating to Parliamentary and other matters)

Nos. 7154-7168]

[Friday, July 27, 2018/ Shravana 5, 1940(Saka)

No.7154

Conference Branch

Outstanding Parliamentarian Award for the years
2013, 2014, 2015, 2016 and 2017

A function to confer the Outstanding Parliamentarian Award for the years 2013, 2014, 2015, 2016 and 2017 on Dr. (Smt.) Najma A. Heptulla, the then MP (RS); Shri Hukmdev Narayan Yadav, MP (LS); Shri Ghulam Nabi Azad, MP (RS); Shri Dinesh Trivedi, MP (LS) and Shri Bhartruhari Mahtab, MP (LS) respectively will be held on Wednesday, the 1st August, 2018 at 1800 hours in the Central Hall, Parliament House, New Delhi.

Shri Ram Nath Kovind, Hon'ble President of India would be conferring the Awards. Vice-President of India & Chairman, Rajya Sabha; Prime Minister and Speaker, Lok Sabha will also address the distinguished gathering on the occasion.

Members are cordially invited to attend the function. Members are further requested to occupy their seats in the Central Hall by 1735 hours.

Members are also requested to join for tea in the Courtyard No. 9, Parliament House after the function.

Non-Official Visits abroad by Members of Parliament

The following guidelines are to be observed by Members in connection with their non-official visits abroad:-

- (i) If any invitation from any foreign source namely, Government of any country, foreign organizations, etc. is received directly by a Member, a copy of such invitation letter giving full details of the purpose of the visits and the hospitality to be accepted should be sent to :
 - (a) the Ministry of External Affairs for political clearance; and
 - (b) the Secretary, Ministry of Home Affairs (Foreigners Division (FCRA), NDCC-II Building, Jai Singh Road, Near Jantar Mantar, New Delhi) for accepting any foreign hospitality being offered during visits abroad.
- (ii) On receipt of political clearance from the Ministry of External Affairs and FCRA permission from the Ministry of Home Affairs, the Member concerned shall keep the Hon'ble Speaker, Lok Sabha informed, inter-alia, of the purpose of the visit and the hospitality proposed to be received.
- (iii) It may kindly be ensured that none of their activities during those visits give an unintended impression that Members are on an official visit on behalf of Parliament.
- (iv) Before accepting the hospitality the Members should satisfy themselves about the credentials of the organization / institution extending the hospitality.

Kind cooperation of the Members is solicited.

Access to e-journals

Kind attention is invited to the Hon'ble Members of LS/RS regarding the access of [e-journals](#) available in Parliament Library. These e-journals can be accessed online by clicking at the link of e-resources in Parliament Library on the following web page of Lok Sabha:**www.loksabha.nic.in→Parliament Library→E-Resources→E-Journals→E-journals (New) → (added list of e-journals)**

For further enquiry they may contact on telephone numbers 23034295 and 23035071.

**RESULT OF ELECTION OF TWO MEMBERS OF LOK SABHA TO THE
TOBACCO BOARD**

In connection with the election of two members of Lok Sabha to the Tobacco Board (motion in respect of which was adopted by the House on 23 July, 2018), two nominations were received upto the last date and time fixed for the purpose. No candidate withdrew his candidature upto the last date and time fixed for the purpose. The number of candidates being thus equal to the number of members to be elected, the following members have been declared as duly elected to serve as members of the Tobacco Board, subject to the provisions of the said Act and the rules made thereunder :-

- (i) Shri Jayadev Galla
 - (ii) Shri Gokaraju Ganga Raju
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**THE ARBITRATION AND CONCILIATION (AMENDMENT)
BILL, 2018
AS INTRODUCED IN LOK SABHA**

[Copy of letter No.H-11018/2/2017-Admn.III (LA) dated 25 July, 2018 from Shri Ravi Shankar Prasad, Minister of Law and Justice to the Secretary General, Lok Sabha]

The President, having been informed of the subject matter of the Arbitration and Conciliation (Amendment), Bill, 2018, recommends to the House the consideration of the Bill under article 117(3) of the Constitution.

**THE SURROGACY (REGULATION) BILL, 2016
AS INTRODUCED IN LOK SABHA**

[Copy of letter No. V. 25011/444/2011-HR(VOL.III) dated 27 July, 2018 from Shri Jagat Prakash Nadda, Minister of Health and Family Welfare to the Secretary General, Lok Sabha]

The President, having been informed of the subject matter of the Surrogacy (Regulation), Bill, 2016, recommends to the House the consideration of the Bill under article 117(3) of the Constitution.

No.7160

Computer Managemetn Branch (Hardware Unit)

**Virtual Local Area Network (VLAN) and Wi-Fi facility
for the Hon'ble Members in the Chamber of Lok Sabha**

Members are informed that a dedicated Virtual Local Area Network based Wi-Fi facility has been made functional in the Chamber of the Lok Sabha. Through this network Wi-Fi access to Intranet Services of Lok Sabha and various Government websites/portals have been provided. (Internet facility will not be available through this network inside the Lok Sabha Chamber). For details of government sites members may refer to 'www.goidirectory.nic.in'. Members may avail this facility inside the Lok Sabha Chamber through their officially registered mobile or officially registered I-Pad. A facilitation counter is being set up in the Parliamentary Notice Office (Room No. 23, Parliament House). Members are requested to contact the facilitation counter during office hours from 19.7.2018 to 10.8.2018 for registering their official mobile/I-Pad.

Kind co-operation of Members is solicited.

Attendance Register of Members

Section 3 of the *Salary, Allowances and Pension of Members of Parliament Act, 1954* (as amended by Act. No. 40 of 2006 and Act. No.37 of 2010) relating to 'Salary and daily allowances' provides as follows: -

“3. Salaries and Daily Allowances. – A member shall be entitled to receive a salary, at the rate of **fifty thousand** rupees per mensem during the whole of his term of office and subject to any rules made under this Act an allowance at the rate of **two thousand** rupees for each day during any period of residence on duty:

Provided that no member shall be entitled to the aforesaid allowance unless he signs the register, maintained for this purpose by the Secretariat of the House of People or, as the case may be, Council of States, on all the days (except intervening holidays for which no such signing is required) of the session of the House for which the allowance is claimed”.

2. For the convenience of members, the Attendance Register, split into four parts, is kept on separate rostrums in the Inner Lobby for signature of members.

3. In view of the provisions of section 3 of the *Salary, Allowances and Pension of Members of Parliament Act, 1954*, quoted in para 1 above, members are requested to sign in ink, in the space provided against their names in the Attendance Register and as per the specimen signatures furnished to the Lok Sabha Secretariat.

Turning off the head phones in Lok Sabha Chamber by members

The volume of the headphones provided at the seats of members in the House, if not turned down when not in use, create disturbance in the House, as the voice of the member who is speaking in the House or that of the Interpreter who is translating the member's speech, is also simultaneously heard through them. With a view to improving the audibility of speeches in the House and to prevent such disturbance, members are requested to turn down the volume of their headphones to the minimum using the volume push button immediately after use.

Rules to be observed by members

Attention of members is invited to Rule 349 of the *Rules of Procedure and Conduct of Business in Lok Sabha* regarding Parliamentary customs and conventions to be observed by members. Particular attention is invited to sub-rule (xvi) of the Rule wherein members are requested **not to display flags, emblems or any exhibits (including PLACARDS) in the House.**

Kind co-operation of Members is solicited.

Operation of Automatic Vote Recording System

The procedure for operating the Automatic Vote recording system installed in the Lok Sabha Chamber is as follows :-

1. Before a Division starts, every Hon'ble Member should occupy his or her own seat and operate the system from that seat only.
2. When the Hon'ble Speaker says "Now Division", the Secretary-General will activate the voting button whereupon "**RED BULBS**" above individual result display boards on both sides of Hon'ble Speaker's Chair will glow and a **GONG** sound will be heard simultaneously.
3. For voting, Hon'ble Members may please press the following two buttons simultaneously "**ONLY**" after the sound of the **GONG**; **repeat** only after the sound of the **GONG** :-

Red "VOTE" button in front of every Hon'ble Member **on the Head phone plate**

and

Any one of the following buttons fixed on the top of desk of seat:

Ayes	:	Green Colour
Noes	:	Red Colour
Abstain	:	Yellow Colour

4. It is essential to keep both the buttons pressed till another **GONG** is heard and the **Red BULBS** above individual result display boards are "**OFF**".
5. Hon'ble Members may please note that their votes will not be registered:
 - (i) If buttons are kept pressed **before** the first **GONG**; or
 - (ii) Both buttons are not kept simultaneously pressed till the second **GONG**.
6. Hon'ble Members can actually "**SEE**" their vote on individual result display boards installed on either side of Hon'ble Speaker's Chair and on the LED screens fixed on parapet on either sides of the Public gallery.
7. In case vote is not registered, they may call for voting through slips.

Corrections in Votes recorded by members by operating the Automatic Vote Recording System

A member who is not able to record his/her vote by pressing the button due to any reason considered sufficient may, with the permission of the Chair, have his/her vote recorded before the result of the Division is announced. If a member finds that he/she has by mistake voted incorrectly by pressing the wrong button or voted from a wrong seat, he/she may be allowed to correct his/her mistake, provided he/she brings it to the notice of the Chair before the result of the Division is announced.

For effecting correction in the votes recorded by operating the Automatic Vote Recording System, the following correction slips are available: -

- (i) SLIP FOR CORRECTING VOTE RECORDED FROM A WRONG SEAT – This slip is printed on white paper and is to be used by a member who has recorded his/her vote from a wrong seat (*i.e.* seat allotted to another member).
- (ii) SLIP FOR RECORDING VOTE FOR ‘AYE’ – This slip is printed on cream paper and is to be used by a member for recording vote for ‘Aye’ in case the vote has not been recorded by the machine or for correcting the vote from ‘No’ or ‘Abstain’ to ‘Aye’, as the case may be.
- (iii) SLIP FOR RECORDING VOTE FOR ‘NO’ – This slip is printed on pink paper and is to be used by a member for recording the vote for ‘No’ in case the vote has not been recorded by the machine or for correcting the vote from ‘Aye’ or ‘Abstain’ to ‘No’, as the case may be.
- (iv) SLIP FOR RECORDING ABSTENTION – This slip is printed on yellow paper and is to be used by a member for recording ‘Abstain’ in case the vote has not been recorded by the machine or for correcting the vote from ‘Aye’ or ‘No’ to ‘Abstain’, as the case may be.

These slips have been printed in English on one side and Hindi on the reverse.

Immediately after votes have been recorded by the machine and flashed on the Individual Result Display Boards, a member who has voted from a wrong seat, or whose vote has not been recorded by the machine, or who has by mistake voted incorrectly and desires correction in the results as flashed on the Individual Result Display Boards, should rise in his/her seat whereupon a Division Clerk will hand over to him/her one of the four slips, as the member may ask for.

The member concerned should make sure as to whether the mistake in recording the vote of his/her choice has actually occurred by referring to the Individual Result Display Board. In case of doubt, the member should consult the Officer at the Table.

The member desiring a correction to be made should fill in the requisite correction slip precisely and completely in all respects and then hand it over, without any delay, to the Division Clerk. While filling in the correction slip, the portions of the correction slip which are not applicable should be struck off clearly.

Kind co-operation of members is solicited.

Parliamentary Customs, Conventions and Etiquette

Attention of members is invited to paragraphs 42 and 43 (pages 79 – 87) of the **Handbook for Members (16th edition)** regarding Parliamentary Customs and Conventions and Parliamentary Etiquette required to be observed by members. Particular attention is invited to the following: -

‘42. Parliamentary Customs and Conventions

X X X

- (16) The decorum and the seriousness of the proceedings of the House require that no member should shout slogans of any kind or sit on *dharna* in the pit of the House or stand up on the seat.

X X X

- (19) Rulings given by the Chair should not be criticised directly or indirectly inside or outside the House.

X X X

(23) Display of placards/exhibits on the floor of the House is not in order.

X X X

43. Parliamentary Etiquette

X X X

- (6) A member should keep to her/his usual seat while addressing the House;

X X X

- (11) **A member should not sit or stand with her/his back towards the Chair;**

- (12) **A member should not approach the Chair personally in the House. She/he may send chits to the Officers at the Table, if necessary;**

X X X

- (16) A member should not leave the House immediately after delivering her/his speech; **courtesy** to the House requires that after finishing their speeches members resume their seats and leave the House only afterwards, if necessary;

X X X

- (23) **Members should not stand in the passage of the Chamber. They should either sit down or go out;**

- (24) **A member should not “cross the floor” when the House is sitting – that is, she/he should not pass between the Chair and the member who is speaking;**

X X X

- (28) **Two members should not keep standing in the House at the same time;**

- (29) A member while speaking should not –

X X X

- (ii) make personal reference by way of making an allegation imputing a motive to or questioning the *bona fides* of any other member of the House unless it be imperatively necessary for the purpose of debate being itself a matter in issue or relevant thereto;

X X X

- (viii) use her/his right of speech for the purpose of obstructing the business of the House;

- (ix) make any reference to the strangers in any of the galleries;

(x) refer to Government officials by name;

x x x

(31) **Every member should resume her/his seat as soon as the Speaker rises to speak, or calls out “Order” and also when any other member is in possession of the floor (i.e. speaking with the permission of the Chair) or has interposed in the course of the debate to raise a point of order;**

x x x

(34) No member is to argue with another member when the latter is speaking. She/he may, however, ask through the Chair questions with a view to obtaining information from the member who is speaking. But a member who is addressing the House with the permission of the Chair should not be interrupted by another member persistently. It is open to the former not to give way but to go on with her/his speech if the interruption is not for raising a point of order;

x x x

(37) **It is not in order for members other than Ministers to consult officials in the Official Gallery from inside the House.’**

Kind co-operation of members is solicited.

No.7167

Table Office (B)

Withdrawal and Suspension of members

Attention of the members is specifically invited to the provisions of Rule 373, 374 and 374A of the **Rules of Procedure and Conduct of Business in Lok Sabha** regarding withdrawal and suspension of members, respectively. The Rules read as under: -

“**373.** The Speaker, if is of the opinion that the conduct of any member is grossly disorderly, may direct such member to withdraw immediately from the House, and any member so ordered to withdraw shall do so forthwith and shall remain absent during the remainder of the day’s sitting.

374. (1) The Speaker may, if deems it necessary, name a member who disregards the authority of the Chair or abuses the rules of the House by persistently and wilfully obstructing the business thereof.

(2) If a member is so named by the Speaker, the Speaker shall, on a motion being made forthwith put the question that the member (naming such member) be suspended from the service of the House for a period not exceeding the remainder of the session:

Provided that the House may, at any time, on a motion being made, resolve that such suspension be terminated.

(3) A member suspended under this rule shall forthwith withdraw from the precincts of the House.

374A. (1) Notwithstanding anything contained in rules 373 and 374, in the event of grave disorder occasioned by a member coming into the well of the House or abusing the Rules of the House persistently and wilfully obstructing its business by shouting slogans or otherwise, such member shall, on being named by the Speaker, stand automatically suspended from the service of the House for five consecutive sittings or the remainder of the session, whichever is less:

Provided that the House may, at any time, on a motion being made, resolve that such suspension be terminated.

(2) On the Speaker announcing the suspension under this rule, the member shall forthwith withdraw from the precincts of the House.”

No.7168

Table Office

**Procedure for making submissions by Members on Statement by Minister of
Parliamentary Affairs regarding Government Business for the week commencing
Monday, 30 July, 2018**

The Minister of Parliamentary Affairs shall make a statement on Monday, 30.07.2018 regarding Government Business for the week commencing Monday, 30.07.2018.

Members who desire to suggest fresh subjects (not already included in the Statement by Minister) for discussion in the House during the following week should give notice, in writing, to the Secretary-General by 10.00 hours on the day on which item has been included in the List of Business, mentioning in brief only two such subjects.

2. In this connection, attention of members is invited to the following observation made by the Speaker in the House on 9 August, 1991 :-

“You have just to mention the subject. You do not have to read it out. Otherwise, it will be very difficult and everybody will be making a long speech on the subjects to be included. You just mention the name of the subject.”

3. In selecting the matters, following guidelines as usual shall be followed :-

(i) On the day when Minister of Parliamentary Affairs makes statement regarding Government business, ten members who give notices by 10 A.M. may be allowed to make submissions. If there are notices by more than ten members, their *inter-se*-priority shall be determined by ballot.

- (ii) No other members shall be allowed to make submissions even if someone from those ten is absent.
- (iii) Members of Business Advisory Committee shall not be allowed to make submissions.
- (iv) The Submissions proposed to be made should be within the parameters of Rule 352 of the Rules of Procedure and Conduct of Business in Lok Sabha.

Kind cooperation of members is solicited.

SNEHLATA SHRIVASTAVA
Secretary General

CORRIGENDA

TO

BULLETIN-PART II,

PARA NO. 7140, DATED 26.07.2018

Constitution of Sub-Committees of the Public Accounts Committee (2018-19)

Bulletin No.	For	Read
7140 dated 26.07.2018	'Serial No. 1 to 46 of (iii)'	1) 2 nd Report on "IT Applications in Income Tax Department"; 2) 6 th Report on Action Taken on Seventy-ninth Report (Fifteenth Lok Sabha) on "Service Tax on Banking and Other Financial Services"; 3) 7 th Report on "Duty Drawback Scheme"; 4) 8 th Report on "Water Pollution in India"; 5) 10 th Report on "Action Taken on Eighty-seventh Report (Fifteenth Lok Sabha) on "Tax Administration"; 6) 12 th Report on "Action Taken on Eighty-second Report (Fifteenth Lok Sabha) on "Sale and Distribution of Imported Pulses"; 7) 13 th Report on Action Taken on Eighty-First Report (Fifteenth Lok Sabha) on "Fertilizer Subsidy"; 8) 14 th Report on "Integrated Child Development Services (ICDS) Scheme"; 9) 16 th Report on Action Taken on Ninety-fifth Report (Fifteenth Lok Sabha) on "Implementation of Agricultural Debt Waiver and Debt Relief Scheme, 2008"; 10) 18 th Report on "Jawaharlal Nehru National Urban Renewal Mission"; 11) 21 st Report on "Role and Functioning of Indian Coast Guard"; 12) 22 nd Report on "Procurement of Allopathic Drugs in CGHS"; 13) 23 rd Report on "Indian Customs Electronic Data Interchange System (ICES 1.5)"; 14) 25 th Report on "Disaster Preparedness in India"; 15) 27 th Report on "Exemptions to Charitable Trusts and Institutions"; 16) 29 th Report on Action Taken on Seventh Report (Fifteenth Lok Sabha) on "Duty Drawback Scheme"; 17) 30 th Report on "Global Estate Management by the Ministry of External Affairs"; 18) 32 nd Report on "Indigenous Construction of Indian Naval Warships"; 19) 33 rd Report on "Unfruitful Expenditure on Establishment of Specific Pathogen Free Shrimp Seed Multiplication Centre- (NFDB)"; 20) 35 th Report on Action Taken on Fourteenth Report (Sixteenth Lok Sabha) on

- "Integrated Child Development Services Scheme";
- 21) 39th Report on "Protection and Conservation of Monuments and Antiquities";
 - 22) 40th Report on "Management of Satellite Capacity for DTH Service by Department of Space";
 - 23) 41st Report on "Loss for Train Parting due to Failure of Centre Buffer Coupler (CBC) Components";
 - 24) 43rd Report on "Indira Awaas Yojana";
 - 25) 44th Report on "Extra Avoidable Expenditure by ANURAG";
 - 26) 45th Report on "Performance of 100 percent Export Oriented Unit (EOU) Scheme";
 - 27) 46th Report on "Implementation of Public Private Partnership Project at Chhatrapati Shivaji International Airport, Mumbai";
 - 28) 48th Report on "Avoidable Expenditure on Service Tax by Insurance Regulatory and Development Authority (IRDA)";
 - 29) 50th Report on Action Taken on Twenty-Third Report (Sixteenth Lok Sabha) on "Indian Customs Electronic Data Interchange System (ICES 1.5)";
 - 30) 51st Report on Action Taken on Twenty-First Report (Sixteenth Lok Sabha) on "Role and Functioning of Indian Coast Guard";
 - 31) 52nd Report on Action Taken on Twenty-Second Report (Sixteenth Lok Sabha) on "Procurement of Allopathic Drugs in CGHS";
 - 32) 53rd Report on "Land Management in Bharat Sanchar Nigam Limited";
 - 33) 55th Report on "Action Taken on Fifth Report (Sixteenth Lok Sabha) on Civil Engineering Workshops in Indian Railway, delay in building the new rail bridge over River Sone and signal and telecommunication";
 - 34) 57th Report on Action Taken on Eighteenth Report (Sixteenth Lok Sabha) on "Jawaharlal Nehru National Urban Renewal Mission (JNNURM)";
 - 35) 59th Report on Action Taken on Thirty-Second Report (Sixteenth Lok Sabha) on "Indigenous Construction of Indian Naval Warships";
 - 36) 61st Report on Action taken on 30th Report (Sixteenth Lok Sabha) on Global Estates Management by the Ministry of External Affairs;
 - 37) 63rd Report on "Administration of Prosecution and Penalties in Central Excise and Service Tax";
 - 38) 64th Report on "Shared Mobile Infrastructure Scheme";
 - 39) 65th Report on "Nutrient Based Subsidy Policy for Decontrolled Phosphatic and Potassic Fertilizers";
 - 40) 71st Report on Action taken on 40th Report (Sixteenth Lok Sabha) on "Management of Satellite Capacity for DTH Services by Department of Space";
 - 41) 73rd Report on Action taken on 48th Report (Sixteenth Lok Sabha) on "Avoidable Expenditure on Service Tax by Insurance Regulatory and Development Authority (IRDA)";
 - 42) 75th Report on "Performance of Import and Export Trade Facilitation through Customs Ports";
 - 43) 77th Report on Action taken on Sixty-third Report (Sixteenth Lok Sabha) on "Administration of Prosecution and Penalties in Central Excise and Service Tax";
 - 44) 80th Report on Action Taken on Forty-first Report (Sixteenth Lok Sabha) on "Loss for Train parting due to Failure of Centre Buffer Coupler (CBC) Components";
 - 45) 82nd Report on Action taken on Forty-fifth Report (Sixteenth Lok Sabha) on "Performance of 100% Export Oriented Unit Scheme";
 - 46) 85th Report on "Tribal Sub-Plan".