

LOK SABHA

BULLETIN-PART II
(General Information relating to Parliamentary and other matters)

Nos. 7183-7195]

[Tuesday, July 31, 2018/ Shravana 9, 1940(Saka)

No.7183

Speaker's Research Initiative (SRI) Cell

Multi-Stakeholder Dialogue under the auspices of Speaker's Research Initiative

Members are reminded that a **Multi-Stakeholder Dialogue on "Child Sexual Abuse"** under the auspices of the Speaker's Research Initiative (SRI) will be held **on 02 August, 2018 from 1600 hours onwards in the Main Lecture Hall, BPST, First Floor, Parliament Library Building, New Delhi.**

2. The event will be chaired by the Hon'ble Speaker, Lok Sabha.
3. Members may kindly attend.

No.7184

Conference Branch

**Outstanding Parliamentarian Award for the years
2013, 2014, 2015, 2016 and 2017**

A function to confer the Outstanding Parliamentarian Award for the years 2013, 2014, 2015, 2016 and 2017 on Dr. (Smt.) Najma A. Heptulla, the then MP (RS); Shri Hukmdev Narayan Yadav, MP (LS); Shri Ghulam Nabi Azad, MP (RS); Shri Dinesh Trivedi, MP (LS) and Shri Bhartruhari Mahtab, MP (LS) respectively will be held on Wednesday, the 1st August, 2018 at 1800 hours in the Central Hall, Parliament House, New Delhi.

Shri Ram Nath Kovind, Hon'ble President of India would be conferring the Awards. Vice-President of India & Chairman, Rajya Sabha; Prime Minister and Speaker, Lok Sabha will also address the distinguished gathering on the occasion.

Members are cordially invited to attend the function. Members are further requested to occupy their seats in the Central Hall by 1735 hours.

Members are also requested to join for tea in the Courtyard No. 9, Parliament House after the function.

Outstanding Parliamentarian Award

A function to confer the Outstanding Parliamentarian Awards for the years 2013 to 2017 is scheduled on Wednesday, the 01st August, 2018 at 1800 hours in the Central Hall, Parliament House.

2. In order to facilitate the organizers to prepare the venue for the function, the Central Hall of Parliament would remain out of bounds for all authorized entry Pass holders of Central Hall, except those who are required to be there on functional requirement basis w.e.f. 1500 hrs on 01st August, 2018.

Kind cooperation of Members is solicited.

Tax Implication on Salary and Allowances of Members of Parliament

Members are informed of the tax implications on the various components of salary and allowances. These are as under:-

Salary: The salary and allowances received by the Members are taxed under the head "Income from Other sources". Since the salary and allowances are taxed under the head "Income from Other sources", such salary and allowances would not be subjected to Tax Deduction at Source (TDS). Members will have to discharge their tax liability by paying advance tax and/or self-assessment tax.

"Advance tax is to be paid in four installments in the months of June, September, December and March of the financial year in which income is earned. The due dates and percentage of tax liability to be paid is as follows:

Due date of installment	Amount Payable
On or before 15 th June	Not less than 15% of such advance tax.
On or before 15 th September	Not less than 45% of such advance tax, as reduced by the amount, if any, paid in the earlier installment.
On or before 15 th December	Not less than 75% of such advance tax, as reduced by the amount or amounts, if any, paid in the earlier installment or installments.
On or before 15 th March	The whole amount of such advance tax, as reduced by the amount or amounts, if any, paid in the earlier installment or installments."

Daily Allowance: Exempted from tax under section 10(17)(i) of the Income Tax Act, 1961.

Constituency Allowance: Exempted from tax under Section 10(17)(ii) of the Income Tax Act, 1961.

Office Expenses Allowance: Stationery and franking expenses are exempted from income-tax to the extent they are actually spent *vide* Ministry of Finance (Deptt. of Revenue); CBDT Government of India's letter No.200/72/2001ITA.I dated 26.03.2002.

Incidental Charges: On the issue of tax implications in respect of incidentals which accrue when MPs undertake air/rail journeys while on Parliamentary duty for attending Session of a House or a meeting of a Committee, it is clarified that incidentals would be exempted from tax only to the extent to which the expenses are actually incurred. The unspent balance would be liable to tax in terms of Section 10(14)(i) of the Income Tax Act, 1961 read with Rule 2BB(1)(a) of Income Tax Rules 1962.

Members are further informed that an Official of the Income Tax Department has been deputed at a counter behind the Auditorium, Ground Floor, Opposite S.B.I Parliament House Annexe, New Delhi to attend to the queries of the Hon'ble Members (Tel.:23034062).

Members are accordingly requested to discharge their tax liability by paying advance tax on or before the dates as mentioned above.

**Amendment to the Fifth Schedule to the Rules of Procedure and Conduct of Business
in Lok Sabha (Fifteenth Edition)**

In pursuance of the proviso to sub-rule (2) of Rule 331C of the Rules of Procedure and Conduct of Business in Lok Sabha (Fifteenth Edition), the Speaker, Lok Sabha in consultation with the Chairman, Rajya Sabha has made the following amendment to the Fifth Schedule:-

**Fifth Schedule
(see rule 331C)**

Sl. No.	Name of the Committee	Ministries/Departments (Existing)	Ministries/Departments (As Revised)
Part-II			
19.	Committee on Urban Development	(ii) Urban Development (ii) Housing and Urban Poverty Alleviation	Housing and Urban Affairs

No.7187 A

Committee Branch-I

**RESULT OF ELECTION OF TWO MEMBERS OF LOK SABHA TO THE
TEA BOARD**

In connection with the election of two members of Lok Sabha to the Tea Board (motion in respect of which was adopted by the House on 25 July, 2018), two nominations were received upto the last date and time fixed for the purpose. No candidate withdrew his candidature upto the last date and time fixed for the purpose. The number of candidates being thus equal to the number of members to be elected, the following members have been declared as duly elected to serve as members of the Tea Board, subject to the provisions of the said Act and the rules made thereunder :-

- (i) Shri Ramen Deka
- (ii) Shri P. Nagarajan

No.7188

Computer Management Branch (Hardware Unit)

**Virtual Local Area Network (VLAN) and Wi-Fi facility
for the Hon'ble Members in the Chamber of Lok Sabha**

Members are informed that a dedicated Virtual Local Area Network based Wi-Fi facility has been made functional in the Chamber of the Lok Sabha. Through this network Wi-Fi access to Intranet Services of Lok Sabha and various Government websites/portals have been provided. (Internet facility will not be available through this network inside the Lok Sabha Chamber). For details of government sites members may refer to 'www.goidirectory.nic.in'. Members may avail this facility inside the Lok Sabha Chamber through their officially registered mobile or officially registered I-Pad. A facilitation counter is being set up in the Parliamentary Notice Office (Room No. 23, Parliament House). Members are requested to contact the facilitation counter during office hours from 19.7.2018 to 10.8.2018 for registering their official mobile/I-Pad.

Kind co-operation of Members is solicited.

Attendance Register of Members

Section 3 of the *Salary, Allowances and Pension of Members of Parliament Act, 1954* (as amended by Act. No. 40 of 2006 and Act. No.37 of 2010) relating to 'Salary and daily allowances' provides as follows: -

“3. Salaries and Daily Allowances. – A member shall be entitled to receive a salary, at the rate of **fifty thousand** rupees per mensem during the whole of his term of office and subject to any rules made under this Act an allowance at the rate of **two thousand** rupees for each day during any period of residence on duty:

Provided that no member shall be entitled to the aforesaid allowance unless he signs the register, maintained for this purpose by the Secretariat of the House of People or, as the case may be, Council of States, on all the days (except intervening holidays for which no such signing is required) of the session of the House for which the allowance is claimed”.

2. For the convenience of members, the Attendance Register, split into four parts, is kept on separate rostrums in the Inner Lobby for signature of members.

3. In view of the provisions of section 3 of the *Salary, Allowances and Pension of Members of Parliament Act, 1954*, quoted in para 1 above, members are requested to sign in ink, in the space provided against their names in the Attendance Register and as per the specimen signatures furnished to the Lok Sabha Secretariat.

Turning off the head phones in Lok Sabha Chamber by members

The volume of the headphones provided at the seats of members in the House, if not turned down when not in use, create disturbance in the House, as the voice of the member who is speaking in the House or that of the Interpreter who is translating the member's speech, is also simultaneously heard through them. With a view to improving the audibility of speeches in the House and to prevent such disturbance, members are requested to turn down the volume of their headphones to the minimum using the volume push button immediately after use.

Rules to be observed by members

Attention of members is invited to Rule 349 of the *Rules of Procedure and Conduct of Business in Lok Sabha* regarding Parliamentary customs and conventions to be observed by members. Particular attention is invited to sub-rule (xvi) of the Rule wherein members are requested **not to display flags, emblems or any exhibits (including PLACARDS) in the House.**

Kind co-operation of Members is solicited.

Operation of Automatic Vote Recording System

The procedure for operating the Automatic Vote recording system installed in the Lok Sabha Chamber is as follows :-

1. Before a Division starts, every Hon'ble Member should occupy his or her own seat and operate the system from that seat only.
2. When the Hon'ble Speaker says "Now Division", the Secretary-General will activate the voting button whereupon "**RED BULBS**" above individual result display boards on both sides of Hon'ble Speaker's Chair will glow and a **GONG** sound will be heard simultaneously.
3. For voting, Hon'ble Members may please press the following two buttons simultaneously "**ONLY**" after the sound of the **GONG**; **repeat** only after the sound of the **GONG** :-

Red "VOTE" button in front of every Hon'ble Member **on the Head phone plate**

and

Any one of the following buttons fixed on the top of desk of seat:

Ayes	:	Green Colour
Noes	:	Red Colour
Abstain	:	Yellow Colour

4. It is essential to keep both the buttons pressed till another **GONG** is heard and the **Red BULBS** above individual result display boards are "**OFF**".
5. Hon'ble Members may please note that their votes will not be registered:
 - (i) If buttons are kept pressed **before** the first **GONG**; or
 - (ii) Both buttons are not kept simultaneously pressed till the second **GONG**.
6. Hon'ble Members can actually "**SEE**" their vote on individual result display boards installed on either side of Hon'ble Speaker's Chair and on the LED screens fixed on parapet on either sides of the Public gallery.
7. In case vote is not registered, they may call for voting through slips.

Corrections in Votes recorded by members by operating the Automatic Vote Recording System

A member who is not able to record his/her vote by pressing the button due to any reason considered sufficient may, with the permission of the Chair, have his/her vote recorded before the result of the Division is announced. If a member finds that he/she has by mistake voted incorrectly by pressing the wrong button or voted from a wrong seat, he/she may be allowed to correct his/her mistake, provided he/she brings it to the notice of the Chair before the result of the Division is announced.

For effecting correction in the votes recorded by operating the Automatic Vote Recording System, the following correction slips are available: -

- (i) SLIP FOR CORRECTING VOTE RECORDED FROM A WRONG SEAT – This slip is printed on white paper and is to be used by a member who has recorded his/her vote from a wrong seat (*i.e.* seat allotted to another member).
- (ii) SLIP FOR RECORDING VOTE FOR ‘AYE’ – This slip is printed on cream paper and is to be used by a member for recording vote for ‘Aye’ in case the vote has not been recorded by the machine or for correcting the vote from ‘No’ or ‘Abstain’ to ‘Aye’, as the case may be.
- (iii) SLIP FOR RECORDING VOTE FOR ‘NO’ – This slip is printed on pink paper and is to be used by a member for recording the vote for ‘No’ in case the vote has not been recorded by the machine or for correcting the vote from ‘Aye’ or ‘Abstain’ to ‘No’, as the case may be.
- (iv) SLIP FOR RECORDING ABSTENTION – This slip is printed on yellow paper and is to be used by a member for recording ‘Abstain’ in case the vote has not been recorded by the machine or for correcting the vote from ‘Aye’ or ‘No’ to ‘Abstain’, as the case may be.

These slips have been printed in English on one side and Hindi on the reverse.

Immediately after votes have been recorded by the machine and flashed on the Individual Result Display Boards, a member who has voted from a wrong seat, or whose vote has not been recorded by the machine, or who has by mistake voted incorrectly and desires correction in the results as flashed on the Individual Result Display Boards, should rise in his/her seat whereupon a Division Clerk will hand over to him/her one of the four slips, as the member may ask for.

The member concerned should make sure as to whether the mistake in recording the vote of his/her choice has actually occurred by referring to the Individual Result Display Board. In case of doubt, the member should consult the Officer at the Table.

The member desiring a correction to be made should fill in the requisite correction slip precisely and completely in all respects and then hand it over, without any delay, to the Division Clerk. While filling in the correction slip, the portions of the correction slip which are not applicable should be struck off clearly.

Kind co-operation of members is solicited.

Parliamentary Customs, Conventions and Etiquette

Attention of members is invited to paragraphs 42 and 43 (pages 79 – 87) of the **Handbook for Members (16th edition)** regarding Parliamentary Customs and Conventions and Parliamentary Etiquette required to be observed by members. Particular attention is invited to the following: -

‘42. Parliamentary Customs and Conventions

X X X

- (16) The decorum and the seriousness of the proceedings of the House require that no member should shout slogans of any kind or sit on *dharna* in the pit of the House or stand up on the seat.

X X X

- (19) Rulings given by the Chair should not be criticised directly or indirectly inside or outside the House.

X X X

(23) Display of placards/exhibits on the floor of the House is not in order.

X X X

43. Parliamentary Etiquette

X X X

- (6) A member should keep to her/his usual seat while addressing the House;

X X X

- (11) **A member should not sit or stand with her/his back towards the Chair;**

- (12) **A member should not approach the Chair personally in the House. She/he may send chits to the Officers at the Table, if necessary;**

X X X

- (16) A member should not leave the House immediately after delivering her/his speech; **courtesy** to the House requires that after finishing their speeches members resume their seats and leave the House only afterwards, if necessary;

X X X

- (23) **Members should not stand in the passage of the Chamber. They should either sit down or go out;**

- (24) **A member should not “cross the floor” when the House is sitting – that is, she/he should not pass between the Chair and the member who is speaking;**

X X X

- (28) **Two members should not keep standing in the House at the same time;**

- (29) A member while speaking should not –

X X X

- (ii) make personal reference by way of making an allegation imputing a motive to or questioning the *bona fides* of any other member of the House unless it be imperatively necessary for the purpose of debate being itself a matter in issue or relevant thereto;

X X X

- (viii) use her/his right of speech for the purpose of obstructing the business of the House;

- (ix) make any reference to the strangers in any of the galleries;

(x) refer to Government officials by name;

x x x

(31) **Every member should resume her/his seat as soon as the Speaker rises to speak, or calls out "Order" and also when any other member is in possession of the floor (i.e. speaking with the permission of the Chair) or has interposed in the course of the debate to raise a point of order;**

x x x

(34) No member is to argue with another member when the latter is speaking. She/he may, however, ask through the Chair questions with a view to obtaining information from the member who is speaking. But a member who is addressing the House with the permission of the Chair should not be interrupted by another member persistently. It is open to the former not to give way but to go on with her/his speech if the interruption is not for raising a point of order;

x x x

(37) **It is not in order for members other than Ministers to consult officials in the Official Gallery from inside the House.'**

Kind co-operation of members is solicited.

No.7195

Table Office (B)

Withdrawal and Suspension of members

Attention of the members is specifically invited to the provisions of Rule 373, 374 and 374A of the **Rules of Procedure and Conduct of Business in Lok Sabha** regarding withdrawal and suspension of members, respectively. The Rules read as under: -

“373. The Speaker, if is of the opinion that the conduct of any member is grossly disorderly, may direct such member to withdraw immediately from the House, and any member so ordered to withdraw shall do so forthwith and shall remain absent during the remainder of the day's sitting.

374. (1) The Speaker may, if deems it necessary, name a member who disregards the authority of the Chair or abuses the rules of the House by persistently and wilfully obstructing the business thereof.

(2) If a member is so named by the Speaker, the Speaker shall, on a motion being made forthwith put the question that the member (naming such member) be suspended from the service of the House for a period not exceeding the remainder of the session:

Provided that the House may, at any time, on a motion being made, resolve that such suspension be terminated.

(3) A member suspended under this rule shall forthwith withdraw from the precincts of the House.

374A. (1) Notwithstanding anything contained in rules 373 and 374, in the event of grave disorder occasioned by a member coming into the well of the House or abusing the Rules of the House persistently and wilfully obstructing its business by shouting slogans or otherwise, such member shall, on being named by the Speaker, stand automatically suspended from the service of the House for five consecutive sittings or the remainder of the session, whichever is less:

Provided that the House may, at any time, on a motion being made, resolve that such suspension be terminated.

(2) On the Speaker announcing the suspension under this rule, the member shall forthwith withdraw from the precincts of the House.”

SNEHLATA SHRIVASTAVA
Secretary General