

हिमाचल प्रदेश विधान सभा सचिवालय

शिमला-171004

संख्या:वि0स0/स्था0/विज्ञापन/6-13/2017

प्रेषक:

सचिव,
हि0प्र0 विधान सभा।

प्रेषित:

निदेशक,
सूचना एवं जन सम्पर्क विभाग,
हि0प्र0 सरकार,
सूचना भवन, मजीठा हाऊस,
शिमला-171002.

शिमला-4, दिनांक

विषय: तृतीय श्रेणी के विभिन्न रिक्त पद भरने हेतु विज्ञापन।

महोदय,

इस सचिवालय में तृतीय श्रेणी के विभिन्न रिक्त पदों को Online माध्यम से आवेदन प्राप्त करने हेतु एतद्द्वारा आपको विज्ञापन/सार्वजनिक सूचना की सात प्रतियाँ इस निवेदन के साथ संलग्न की जाती हैं कि कृपया इस सार्वजनिक सूचना को "अमर उजाला, दिव्य हिमाचल तथा गिरीराज" समाचार पत्रों में प्रकाशित करवाने की कृपा करें। आपसे यह भी अनुरोध किया जाता है कि उपरोक्त विज्ञापन के प्रकाशनोपरान्त इसकी कतरने सम्बन्धित समाचार-पत्रों के प्रभारियों के नामों सहित इस सचिवालय को आगामी कार्रवाई हेतु उपलब्ध करवाने की कृपा करें।

भवदीय,

sdl-

(सुन्दर सिंह वर्मा),

सचिव,

हि0प्र0 विधान सभा।

दूरभाष: 0177-2656424,

फैक्स नं0: 0177-2652949.

संख्या:उपरोक्त

शिमला-4, दिनांक 28 JUL 2017

प्रतिलिपि प्रेषित है:-

1. निदेशक, आकाशवाणी, शिमला-4 को इस अनुरोध के साथ प्रेषित की जाती है कि संलग्न विज्ञापन को रोजगार समाचार बुलेटिन में दो-तीन बार प्रसारित करने की कृपा करें।
2. निदेशक (आई0 टी0), माननीय अध्यक्ष महोदय, हिमाचल प्रदेश विधान सभा सचिवालय को इस सचिवालय की Website पर अपलोड करने हेतु।
3. हिमाचल प्रदेश विधान सभा सचिवालय के नोटिस बोर्ड पर लगाने हेतु।


सचिव,

हि0प्र0 विधान सभा।

हिमाचल प्रदेश विधान सभा सचिवालय, शिमला-4

संख्या:वि0स0/स्था0/विज्ञापन/6-13/2017

शिमला-4, दिनांक 28 JUL 2017

सार्वजनिक सूचना

हिमाचल प्रदेश विधान सभा सचिवालय में वर्तमान में रिक्त पद क्रमशः अन्वेषण सहायक, पुस्तकालयाध्यक्ष, कनिष्ठ अनुवादक, कनिष्ठ आशुलिपिक तथा लिपिक (तृतीय श्रेणी) सीधी भर्ती द्वारा संलग्न आवश्यक शर्तों/ अनुदेशों अनुसार भरने हेतु पात्र प्रत्याशियों से Online आवेदन आमंत्रित किए जाते हैं, जिसकी प्राप्त करने की अंतिम तिथि दिनांक 18.08.2017 (सांय 05:00 बजे) तक निर्धारित की गई है। प्राप्त आवेदन पत्रों की छंटनी उपरान्त केवल पात्र प्रत्याशियों को ही लिखित परीक्षा हेतु बुलाया जाएगा। लिखित परीक्षा (MCQ) कुल 85 अंकों की होगी। लिखित परीक्षा उत्तीर्ण करने हेतु उम्मीदवारों को निर्धारित अंको का 50 प्रतिशत (43 अंक) प्राप्त करना अनिवार्य है। कनिष्ठ आशुलिपिक श्रेणी के रिक्त पदों की भर्ती हेतु लिखित परीक्षा में उत्तीर्ण उम्मीदवार ही शार्ट हैंड तथा टंकण परीक्षा के पात्र होंगे। उसी प्रकार लिपिक श्रेणी में भी लिखित परीक्षा में उत्तीर्ण उम्मीदवार ही टंकण परीक्षा के पात्र होंगे। उम्मीदवार Unicode Compliant / Kruti Dev 10 Font में पारंगत होने चाहिए। कनिष्ठ आशुलिपिक/ लिपिक श्रेणी के रिक्त पदों की भर्ती हेतु अभ्यर्थियों का चयन लिखित परीक्षा में प्राप्तांक, निर्धारित गति से शार्ट हैंड व टंकण परीक्षा उत्तीर्ण करने तथा कार्मिक विभाग, हिमाचल प्रदेश सरकार द्वारा जारी दिशा निर्देश पत्र संख्या: Per(AP.B)B(15)-5/2014 दिनांक 17.04.2017 अनुरूप किया जाएगा, जबकि अन्वेषण सहायक, पुस्तकालयाध्यक्ष व कनिष्ठ अनुवादक के रिक्त पदों की भर्ती हेतु अभ्यर्थियों का चयन लिखित परीक्षा में प्राप्तांक तथा कार्मिक विभाग, हिमाचल प्रदेश सरकार द्वारा जारी दिशा निर्देश पत्र संख्या: Per(AP.B)B(15)-5/2014 दिनांक 17.04.2017 अनुरूप किया जाएगा। भूतपूर्व सैनिक, जो सेना से अपना सेवाकाल पूर्ण करने के उपरान्त सेवानिवृत्त हुए हैं, से कोई भी आवेदन शुल्क नहीं लिया जाएगा। Online आवेदन हिमाचल प्रदेश विधान सभा सचिवालय की Official website-<http://evidhan.nic.in> पर किया जा सकता है। रिक्त पदों से सम्बन्धित भर्ती एवं सेवा शर्तें नियम हिमाचल प्रदेश विधान सभा सचिवालय की Official website-<http://evidhan.nic.in> पर उपलब्ध है। प्रत्याशी की आयु दिनांक 01-01-2017 तक 18 से 45 वर्ष के बीच होनी चाहिए तथापि आरक्षित श्रेणियों (केवल अनुसूचित जाति, अनुसूचित जन जाति व ओ0बी0सी0) के प्रत्याशियों को आयु सीमा में नियमानुसार छूट दी जाएगी। उक्त पदों की भर्ती हेतु केवल हिमाचली बोनाफाईड उम्मीदवार ही पात्र होंगे। साथ ही अभ्यर्थियों द्वारा इन पदों हेतु निर्धारित अनिवार्य शैक्षणिक योग्यता व अन्य प्रमाण पत्रों के सम्बन्ध में मूल प्रमाण पत्र Evaluation के समय प्रस्तुत करना अनिवार्य होगा। रिक्त पदों की संख्या में कमी या बढ़ौतरी भी हो सकती है। विज्ञापित पदों का विवरण, अनिवार्य शैक्षणिक योग्यता तथा निर्धारित फीस का ब्यौरा निम्न प्रकार है:-

क्र० सं०	पद का नाम व वेतनमान	पदों की संख्या तथा श्रेणी जिस हेतु पद आरक्षित है	अनिवार्य शैक्षणिक योग्यता	फीस की राशि		लिखित परीक्षा की तिथि
				सामान्य श्रेणी	आरक्षित श्रेणी (केवल अनुसूचित जाति/जन जाति व ओ०बी०सी०)	
1	अन्वेषण सहायक (तृतीय श्रेणी), वेतनमान पी.बी-2- कोरेसर्पोडिंग पी.बी. 10300- 34800+3800 ग्रेड पे	कुल पद-एक (सामान्य श्रेणी)	अनिवार्य: किसी मान्यता प्राप्त विश्वविद्यालय से राजनीति विज्ञान, लोक प्रशासन और समाजशास्त्र सहित किसी समाज विज्ञान में स्नातकोत्तर या एल.एल.बी. सहित किसी भी विषय में स्नातकोत्तर। वांछनीय: संवैधानिक कानून या संसदीय प्रक्रिया या पुस्तकालय विज्ञान/प्रलेखन/ अनुसंधान प्रक्रिया में विशेष योग्यता।	400/- रुपये	100/- रुपये	28.08.2017
2	पुस्तकालयाध्यक्ष (तृतीय श्रेणी), वेतनमान पी.बी-2- कोरेसर्पोडिंग पी.बी. 10300- 34800+3200 ग्रेड पे	कुल पद-एक (अनुसूचित जाति)	अनिवार्य: किसी मान्यता प्राप्त विश्वविद्यालय से स्नातक होना चाहिए और साथ में लाईब्रेरी साइंस (Library Science) में डिग्री होनी चाहिए; और वांछनीय: पुस्तकालय सम्बन्धित कार्य (Library Work) का अनुभव।	400/- रुपये	100/- रुपये	29.08.2017
3	क० अनुवादक (तृतीय श्रेणी), वेतनमान पी.बी-2- कोरेसर्पोडिंग पी.बी. 5910-20200+2800 ग्रेड पे	कुल पद-एक (अन्य पिछड़ा वर्ग)	अनिवार्य: किसी मान्यता प्राप्त विश्वविद्यालय से हिन्दी व अंग्रेजी विषयों सहित स्नातक या किसी मान्यता प्राप्त विश्वविद्यालय से किसी भी संकाय यथा (कला/विज्ञान/ वाणिज्य/ एल.एल.बी./ बी.ए./बी.बी.ए.) में स्नातक होना चाहिए और साथ में हिन्दी या अंग्रेजी भाषा में स्नातकोत्तर होना चाहिए; और वांछनीय: अनुवाद/प्रमाण शोधन (Proof Reading) का अनुभव।	400/- रुपये	100/- रुपये	30.08.2017

क्र० सं०	पद का नाम व वेतनमान	पदों की संख्या तथा श्रेणी जिस हेतु पद आरक्षित है	अनिवार्य शैक्षणिक योग्यता	फीस की राशि		लिखित परीक्षा की तिथि
				सामान्य श्रेणी	आरक्षित श्रेणी (केवल अनुसूचित जाति/जन जाति व ओबीसी)	
4.	कनिष्ठ आशुलिपिक (तृतीय श्रेणी), वेतनमान पी.बी-2 कोरैसपॉइंग पी.बी. 5910-20200+ 2800/- ग्रेड पे	कुल पद- 02 सामान्य श्रेणी = एक पद सामान्य (बी०पी०सी०) = एक पद	हिमाचल प्रदेश/केन्द्रीय सरकार द्वारा मान्यता प्राप्त किसी बोर्ड/विश्वविद्यालय से 10+2 या इसके समकक्ष परीक्षा पास की होनी चाहिए। प्रारम्भिक भर्ती के समय हिन्दी और अंग्रेजी दोनों भाषाओं में शॉर्टहैण्ड तथा टंकण की क्रमशः निम्न स्पीड होनी चाहिए:- अंग्रेजी शॉर्ट हैण्ड 80 शब्द प्रति मिनट, हिन्दी शॉर्टहैण्ड 70 शब्द प्रति मिनट तथा अंग्रेजी टाइपिंग और हिन्दी टाइपिंग में क्रमश 40 व 30 शब्द प्रति मिनट की गति/स्पीड होनी चाहिए।	400/- रुपये	100/- रुपये	31.08.2017
5.	लिपिक (तृतीय श्रेणी), वेतनमान पी.बी-2 कोरैसपॉइंग पी.बी. 5910-20200+ 1900/- ग्रेड पे	* कुल पद- 02 सामान्य श्रेणी = एक पद ओबीसी (भूतपूर्व सैनिक) = एक पद	i) केन्द्र/राज्य सरकार द्वारा मान्यता प्राप्त विश्वविद्यालय से स्नातक या इसके समकक्ष परीक्षा पास की होनी चाहिए। ii) अंग्रेजी टंकण में 30 शब्द प्रति मिनट की टंकण गति या हिन्दी टंकण में 25 शब्द प्रति मिनट की गति होनी चाहिए। iii) कम्प्यूटर में वर्ड-प्रोसेसिंग का ज्ञान होना चाहिए।	400/- रुपये	100/- रुपये	27.08.2017

नोट:

* लिपिक श्रेणी के पदों की संख्या अस्थायी (Tentative) होने के कारण इन पदों की संख्या में कमी या बढ़ौतरी भी हो सकती है।


सचिव,

हि० प्र० विधान सभा।

R & P Rule for the post of Research Assistant:-

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
20.	Research Assistant (₹ 10300-34800+ 3800 GP)	Non-Selection	Direct recruitment or on contract basis as per Annexure attached to the Second Schedule.	Essential Master's Degree in Social Science including Political Science; Public Administration and Sociology or Master's Degree in any subject with L.L.B. Desirable Knowledge of Constitutional law or Parliamentary Procedure or Library/Documentation/ Research Work.	-----



By. Secy. (V)

R & P Rule for the post of Librarian:-

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
22.	Librarian (₹ 10300-34800+ 3200 GP)	Non-Selection	By promotion failing which by direct recruitment or on contract basis as per Annexure attached to the Second Schedule .	Essential (i) Graduate of recognized University with degree in Library Science. Desirable Experience of Library work.	By promotion from amongst Assistant Librarian(s) who possess degree in Library Science and also possess five years regular service or regular combined with continuous adhoc service rendered if any in the grade.



By. Secy. (V)

R & P Rule for the post of Junior Translator:-

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
24.	Junior Translator (Rs. 5910-20200+ 2800 GP)	Non-Selection	Direct Recruitment or on contract basis as per Annexure attached to the Second Schedule.	Essential (i) Graduate of a recognized University with Hindi & English as subject at the degree level or graduate of a recognized University in any stream (i.e. Arts/Science/Commerce /LLB/BA./BBA) with post Graduation in Hindi or in English language. Desirable Experience of translation/proof reading.	Experience of Translation/Proof reading.



Dy. Secy. (V 3)

R & P Rule for the post of Junior Scale Stenographer:-

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
25.	<p>Junior Scale Stenographer</p> <p>(₹5910-20200+2800 GP).</p> <p>(₹10300-34800+3600 GP- This PB & GP will be given after 2 years of regular service).</p>	Non-Selection	Direct Recruitment or on contract basis as per Annexure attached to the Second Schedule	<p>(a) Essential Qualification(s)</p> <p>(i) (Should have passed 10+2 Examination or its equivalent from a Board/ University recognized by H.P./ Central Govt.</p> <p>(ii) should possess the following speed in shorthand and typewriting in both the languages i.e. Hindi and English at the time of initial recruitment; Speed in short hand in English 80WPM & in Hindi 70 WPM and Speed in Type Writing on computers in English 40 WPM & in Hindi 30 WPM:</p> <p>Provided that at the time of initial recruitment the candidate shall have to pass shorthand test in either of the language i.e. in Hindi or English at the prescribed speed:</p> <p>Provided further that the candidates will have to pass typewriting test in both the languages at the time of initial recruitment:</p> <p>Provided further that the incumbent having passed shorthand in one language, at the time of initial recruitment at the prescribed speed, shall have to pass the shorthand test in second language either in Hindi or English whichever may be as prescribed supra within a period of three years from the date of appointment. The appointment letter of such candidate(s) who does not qualify the shorthand test in second language shall contain the specific condition that he/she shall have to pass the test in shorthand in second language within a period of three years and if he qualifies the test in shorthand test in second language within a period of three years he will be eligible to draw his/her annual increment from due dates and the candidate(s) who qualifies the said test after three years will be eligible to draw his first increment only from the date of qualifying the prescribed test.</p> <p>iii) Should have the knowledge of word processing in computer as prescribed by the recruiting authority.</p>	-----



Dr. Secy. (V S)

R & P Rule for the post of Clerk:-

Sl. No.	Name of Post with Pay Scale	Selection or Non-Selection	Method of Recruitment	Qualification for Direct Recruitment	Grades from which transfer/promotion is to be made
28.	Clerk (₹5910-20200+1900 GP)	Non-Selection	<p>i) 70% by direct recruitment on a 'regular' basis or by recruitment on contract basis, as the case may be. The contract employees will get emoluments as given in Annexure to second schedule and will be governed by service conditions as specified therein.</p> <p>ii) 20% by limited direct recruitment from amongst the 'regular' Class-IV officials possessing 10+2 qualification through competitive examination to be conducted by H.P. Vidhan Sabha, having five years regular service or regular service combined with continuous service rendered on daily wage or on contract basis failing which by direct recruitment on regular basis or by recruitment on contract basis, as the case may be. The contract employees will get emoluments as given in Annexure B Second Schedule and will be governed by service conditions as specified therein.</p> <p>iii) 10% by promotion failing which by direct recruitment on a regular basis or by recruitment on contract basis, as the case may be. The contract employees will get emoluments as given Annexure-B Second Schedule and will be governed by service conditions as specified therein.</p>	<p>(a) Essential Qualification(s):-</p> <p>(i) Bachelor's Degree or its equivalent from a recognized University.</p> <p>ii) Should possess a minimum speed of 30 words per minute in English Typewriting or 25 words per minute in Hindi Typewriting on Computer.</p> <p>Provided that visually impaired persons recruited under 1% quota shall be imparted necessary basic training including computer training by the Department concerned through Composite Regional Centre (CRC), Sundernagar instead of passing typing test. They shall have to complete the above training during which three chances will be afforded. If the incumbents fail to qualify the same his/her service shall be terminated. However, the incumbents already in the service shall be afforded sufficient number of chances to complete the aforesaid training.</p> <p>(iii) Should have the knowledge of "Word Processing" in Computer as prescribed by the Recruiting Authority.</p> <p>(b) Desirable Qualification(s)</p> <p>Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the State.</p>	<p>(1) 20% by limited direct recruitment from amongst the 'regular' Class-IV officials possessing a Bachelor's Degree or its equivalent qualification from a recognized University through competitive examination to be conducted by the H.P. Vidhan Sabha Secretariat, having five years regular service OR regular combined with continuous service rendered on adhoc/daily wage/contract basis. The eligible Class-IV officials will also qualify the typing test with the minimum speed of 30 words per minute in English typewriting OR 25 words per minute in Hindi typewriting to be conducted by the H.P. Vidhan Sabha Secretariat.</p> <p>(2) 10% by promotion from amongst the Class-IV officials who have passed 10+2 examination or its equivalent from a recognized Board of School Education/University with five years regular service or regular combined with continuous adhoc service rendered, if any, in the grade:</p> <p>Provided that if a Class-IV official is otherwise eligible to be promoted to the post of Clerk under 10% promotion quota with the qualification 10+2 or its equivalent, duly recognized, then he/she shall have to acquire the qualification of a Bachelor's Degree or its equivalent qualification from a recognized University within five years of his/her</p>


Dy. Secy. (V St)

					<p>promotion as Clerk failing which he/she shall not be eligible for further promotion to the post of Senior Assistant etc:</p> <p>Provided further that the above proviso shall not render such Class-IV officials having qualification of Matric or its equivalent, duly recognized, ineligible for promotion to the post of Clerk against 10% quota, who were in the cadre of Class-IV after attaining the age of 50 years:</p> <p>Provided further that all the Class-IV officials so promoted as Clerks will qualify the typing test with a minimum speed of 30 words per minute in English typewriting or 25 words per minute in Hindi typewriting within the probation period which will be conducted by the H.P. Vidhan Sabha Secretariat and the incumbents will get three chances during the probation period. If the candidate fails to qualify the typing test within the prescribed period, their probation period will be extended. During this period the incumbents will get one more chance. If the candidate still fails to qualify the typing test in the extended period, he/she will be reverted from Clerk to Class-IV posts.</p> <p>For the purpose of promotion a combined seniority list of eligible Class-IV officials on the basis of their length of service in the respective grade without disturbing their cadre wise inter-seniority shall be prepared.</p>
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Dy. Secy. (V S)

Important conditions/instructions for Class-III posts:

1. Candidates may apply through online mode only.
2. Before filling up the application form, the candidates are advised to read carefully the Advertisement and R&P Rules for the post(s)/exam(s) and also ensure that he/she is eligible as per the criterion as prescribed in the Advertisement/Public Notice.
3. Application can be submitted only on the prescribed format.
4. The desirous/eligible candidates may use the link provided on our website i.e. <http://evidhan.nic.in> at the tab **vacancy/result** for applying online on or before **18.08.2017** upto 5.00 p.m.
5. For detailed information with regard to the important instructions, fee structure and mode of payment etc. the candidates are advised to read carefully the relevant information with utmost care which is available on <http://evidhan.nic.in>.
6. **The fee receipt in original in support of payment deposited by candidates through either mode i.e. netbanking or Challan as the case may be, should reach in this Secretariat on or before 25.08.2017, failing which their candidature is liable to be rejected straightway.**
7. Online process must be completed (including Applying for Examination/ Test and Submit Examination/ Test Fee) on or before last date fixed for submission of form as mentioned in the Advertisement/ Public Notice, after which the weblink will be disabled and no subsequent correspondence will be entertained in that respect.
8. Candidates applying for the different post(s), must have to submit their separate application(s) alongwith requisite fee and relevant documents.
9. Online recruitment application forms submitted incomplete i.e. without requisite examination fee, scanned photograph and scanned signature will be rejected straight way without assigning any reason.
10. The application received through any other mode (Offline etc.) will not be accepted and summarily rejected.
11. The candidates are required to submit their valid date of birth proof.
12. After submission, request for change/correction in any particulars in the Application Form shall not be entertained under any circumstances. The H.P. Vidhan Sabha Secretariat will not be responsible for any consequences arising out of furnishing any incorrect and incomplete details in the application or omission.
13. The candidates applying for the examination/test should ensure that they fulfill all eligibility criterion as prescribed for admission to examination/test. Their admission at all stages of the examination/test will be purely provisional subject to satisfying the prescribed eligibility conditions.
14. The certificate of SC, ST & OBC should be on parental basis.
15. The candidates are required to furnish the valid certificate in support of his/her claim.
16. The benefit of reservation for various post(s) will be admissible only to the candidates, who are bonafide residents of Himachal Pradesh.
17. The certificate of OBC candidate must be issued by competent authority and should be valid. Candidates belonging to OBC of H.P. category must produce OBC certificate on the prescribed format valid till the relevant term of the Financial Year (1st April to 31st March) as notified by the Government of Himachal Pradesh (in the Department of Revenue) in Rajpatra dated 09th January, 2012. Candidates must have valid OBC Certificates covering the entire period from last date of submission of online applications.
18. General (BPL) category certificate must be issued by the competent authority and should be valid. Such BPL category certificate must be produced on the prescribed format as per latest instructions issued by the Government of Himachal Pradesh.
19. The candidates belonging to Ex-Servicemen of Himachal Pradesh will have to furnish discharge certificate and full detail in respect of their PPO No., Rank, and date of retirement from the Defence Services to claim the benefit of concession for the category of Ex-Serviceman of Himachal Pradesh.
20. H.P. Vidhan Sabha Secretariat takes up verification of eligibility conditions with reference to original documents at subsequent stages of examination/test process. However, all the original documents of candidates will be scrutinized at the time of evaluation.
21. The information with respect to the examination schedule such as roll number, date, timing and venue etc. will ONLY be sent through SMS alerts on registered mobile numbers of the eligible candidates. No separate call letters/communication will be sent in offline mode. Therefore, the candidates are advised to fill-up their correct mobile number(s) while applying online.
22. Candidates have to download the admit card from the website i.e. <http://evidhan.nic.in>.
23. No candidate will be allowed to sit in the exams/test without ADMIT CARD.
24. The fee once submitted will not be refunded in any circumstances.

25. Candidates should be well versed with using Unicode compliant or Kruti Dev 10 font for typing.
26. The Objective type screening test for Class-III posts (MCQ of 85 marks) consisting of General Knowledge of Himachal Pradesh, General English and Hindi and current affairs will be conducted and minimum qualifying marks in the test will be 43 marks for all candidates.
27. No TA/DA shall be admissible to the candidates.
28. The candidate claiming fee concession or any other relaxation should possess a valid certificate of the respective category and the copy of the certificate is required to be attached with application form.
29. The candidates must fulfill/ possess the entire required essential educational and other qualification, as described in Advertisement/ Public Notice.
30. For other details the candidates may contact Section Officer, Establishment, H.P. Vidhan Sabha on Telephone No. 0177-2881124.
31. For any kind of technical assistance may contact on Telephone No. 0177-2881265.
32. For details please log on <http://evidhan.nic.in>.

IMPORTANT POINTS IN RESPECT OF WRITTEN OBJECTIVE TYPE EXAMINATION :-

- (i) The eligibility of candidate(s) called for the evaluation will be determined on the basis of original documents produced on the day(s) of Evaluation and the HP Vidhan Sabha Secretariat will not be responsible if the candidature of any candidate is rejected at that stage or at the time of verification by the Selection Committee. As such, admission to the written objective type examination /typing test/ Evaluation shall be purely provisional.
- (ii) If any Visually Impaired/Locomotor Handicapped candidate with disability in writing extremity requires scribes, he / she has to request for the same in writing to the HP Vidhan Sabha Secretariat immediately after receipt of his / her roll number. Such applications will be entertained on merit and as per the rules.
- (iii) Re-checking/ re-evaluation, for the written objective type examination /Type test will not be allowed in any case.
- (iv) Disputes, if any, shall be subject to Court jurisdiction at Shimla.

OTHER CONDITIONS:-

1. All candidates, whether in Government Service or Government owned Industrial or Public Enterprises or other similar organizations or in private employment should submit their applications online directly to the HP Vidhan Sabha Secretariat. Persons already in regular Government service, whether in a permanent or temporary capacity are required to submit a declaration that they have informed in writing to their Head of Office/ Department that they have applied for a particular post. In case, a communication is received from their employer by the HP Vidhan Sabha Secretariat withholding permission to any candidate applying for/ appearing for the examination, his/her application(s) will be liable to be rejected.
2. Casual/ adhoc / daily rated/ work charged/contractual employees do not need to produce NOC from the concerned employer.
3. In Government service (regular service) candidates may apply to the HP Vidhan Sabha Secretariat along with requisite examination fees with information to their Head of Departments / Employer for issuing NOC. Any candidates, who are in regular Government Service or Government owned Industrial service, will not be evaluated unless he/she produces NOC from the concerned employer.
4. Furnishing of false information and documents or suppression of any factual information in the application form would entail disqualification. If the fact that false information / document(s) has been furnished or that there has been suppression of any factual information in the application; comes to the notice at any time during the service of a person, his/her service would be liable to be terminated.
5. The applicant shall upload his/her latest photograph in the space provided in the application form. He/she is also required to paste a similar photograph on the Identity Card portion of his/her Admit card, which will be downloaded by the candidates from the website of the HP Vidhan Sabha Secretariat for appearing in the written objective type examination.
6. The candidates applying for the post(s) should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of written objective type examination for which they are admitted by the HP Vidhan Sabha Secretariat viz., written objective type examination / type test and Evaluation will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the written objective type examination, type test or during evaluation criteria, it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the HP Vidhan Sabha Secretariat.

7. Candidate who is or has been declared by the HP Vidhan Sabha Secretariat to be guilty of:-
- (a) Obtaining support for his/her candidature by the following means, namely:-
- offering illegal gratification to, or
 - applying pressure on, or
 - blackmailing, or threatening to blackmail any person
 - connected with the conduct of the examination, or
- (b) impersonating, or
- (c) procuring impersonation by any person, or
- (d) submitting fabricated documents or documents which have been tampered with, or
- (e) making statements which are incorrect or false or suppressing material information, or
- (f) resorting to the following means in connection with his/her candidature for the examination, namely:-
- obtaining copy of question paper through improper means,
 - finding out the particulars of the persons connected with secret work relating to the examination,
 - influencing the examiners, or
- (g) using unfair means during the examination, or
- (h) writing obscene matter or drawing obscene sketches in the scripts, or
- (i) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
- (j) harassing or doing bodily harm to the staff employed by the HP Vidhan Sabha Secretariat for the conduct of their examinations, or
- (k) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
- (l) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
- (m) attempting to commit or as the case may be abetting the HP Vidhan Sabha Secretariat of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable to be disqualified by the HP Vidhan Sabha Secretariat from the examination for which he/she is a candidate and/or
- (n) to be debarred either permanently or for specified period:-
- by the HP Vidhan Sabha Secretariat from any examination or selection held by them.
 - by the Central/State Government from any employment under them, and
- (o) if he/she is already in service under Government to disciplinary action under the appropriate Rules. Provided that no penalty under these Rules shall be imposed except after:-
- giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
 - taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

The candidature of such candidates is liable to be rejected without assigning any reason.

DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION:

No candidate will be eligible for admission to the examination:-

- a) If he/ she has been dismissed from any previous service;
- b) If he/ she has been convicted of any offence involving moral turpitude or has been permanently debarred / disqualified from appearing in any examination or selection;
- c) If he / she is found either directly or indirectly influencing the selection process in any manner;
- d) If a male candidate who has more than one living wife and if a female candidate, who has married a man already having another wife; or
- e) If he / she is an un-discharged insolvent.


Secretary,

H.P. Vidhan Sabha.