

# LOK SABHA

## BULLETIN-PART II

(General Information relating to Parliamentary and other matters)

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Nos. 1-37]

[Monday, June 3, 2019/ Jyaistha 13, 1941(Saka)

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No.1

Table Office

### Commencement of First Session of the Seventeenth Lok Sabha

Members are informed that the First Session of the Seventeenth Lok Sabha will commence on Monday, the 17<sup>th</sup> June, 2019.

No.2

Table Office

### Allotment of Days for the transaction of Business during the First Session

(1) As at present arranged, sittings of Lok Sabha for transaction of business have been fixed provisionally for :-

June : 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>, 21<sup>st</sup>, 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup>

July : 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>,  
19<sup>th</sup>, 22<sup>nd</sup>, 23<sup>rd</sup>, 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup>

(2) A Provisional Calendar of Sittings is being circulated to members separately.

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**Time of Sittings of Lok Sabha**

Unless the Speaker otherwise directs, on days when there are sittings, Lok Sabha will sit from 11 A.M. to 1 P.M. and 2 P.M. to 6 P.M.

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**Oath or Affirmation**

Members will make and subscribe the oath or affirmation as required by Article 99 of the Constitution on Monday, the 17<sup>th</sup> June, 2019 from 11 A.M. onwards in the House. A member who is unable to make and subscribe the oath or affirmation on that day may do so on any subsequent sitting of Lok Sabha at 11 A.M. after giving advance intimation to the Secretary General by 10 A.M. on that day.

2. The following procedure has been laid down for making and subscribing the oath or affirmation:-

‘On the name of a member being called by the Secretary General, the member will proceed from the place he/she is occupying to the right side of the Secretary General’s table, where a copy of the form of oath or affirmation, as the case may be, will be handed over to him/her on production of the original certificate of Election already checked by an officer of the House. The member will face the Chair while making the oath or affirmation and will then go up to and shake hands with, or wish the Chair, who will then give the member permission to take his/her seat in the House. The member will pass behind the Chair to the other side of the Table, where he/she will sign the Roll of Members. After signing the Roll of Members, he/she will take his/her seat in the House.’

3. Accordingly, members are requested to bring with them and show at the Table the original certificate of Election granted to them by the Returning Officer.

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**Election of Speaker**

Election of Speaker will be held on Wednesday, the 19<sup>th</sup> June, 2019. A separate Bulletin-Part II will be issued giving detailed information and procedure in that regard.

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**President's Address to both Houses of Parliament**

The President will address both Houses of Parliament assembled together on Thursday, the 20<sup>th</sup> June, 2019 at 11 A.M. in the Central Hall, Parliament House, New Delhi. A separate Bulletin-Part II will be issued in that regard.

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**Sitting of Lok Sabha on the 20<sup>th</sup> June, 2019**

On the 20<sup>th</sup> June, 2019, half-an-hour after the conclusion of the President's Address, there will be a separate sitting of Lok Sabha for the transaction of Government Business.

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**Advance Publicity of Notices**

Attention of members is invited to Rule 334A of the Rules of Procedure and Conduct of Business in Lok Sabha regarding prohibition of advance publicity of notices, which is reproduced below: -

“334A. A notice shall not be given publicity by any member or other person until it has been admitted by the Speaker and circulated to members:

Provided that a notice of question shall not be given any publicity until the day on which the question is answered in the House.”

Kind co-operation of members is requested in observing the provisions of this Rule.'

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**Notices required to be given before the commencement of the Sitting**

Members are informed that notices which are required to be given before the commencement of the sitting on the day on which the matter is proposed to be raised in the House, will be entertained only from **Tuesday, the 18<sup>th</sup> June, 2019 (10 A.M.)**. Such notices received prior to the said date will not be admissible.

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**Private Members' Business during the First Session**

The following days have been allotted for transaction of Private Members' Business during the First Session of Seventeenth Lok Sabha :-

Bills	.	.	.	Friday, the 21 <sup>st</sup> June (Introduction only);
	.	.	.	Friday, the 12 <sup>th</sup> July; and
	.	.	.	Friday, the 26 <sup>th</sup> July, 2019.
Resolutions	.	.	.	Friday, the 21 <sup>th</sup> June;
	.	.	.	Friday, the 28 <sup>th</sup> June; and
	.	.	.	Friday, the 19 <sup>th</sup> July, 2019.

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**Table showing date of ballot of Private Members' Bills**

Days allotted for Private Members' Bills	Date of ballot (in Lobby of Central Hall, Parliament House at 1 P.M.)
Friday, the 21 <sup>st</sup> June, 2019 (Introduction only);	No ballot
Friday, the 12 <sup>th</sup> July, 2019	} Tuesday, the 25 <sup>th</sup> June, 2019
Friday, the 26 <sup>th</sup> July, 2019	

**Private Members' Resolutions**

Members who desire to give notices of Resolutions may in the first instance give written intimation to that effect. The intimation should be addressed to the Secretary General and sent to the Parliamentary Notice Office. The names of members from whom such intimation is received will be balloted and those securing the first three places in the ballot for the day allotted for Private Members' Resolutions will be informed in writing requesting them to give notice of one resolution each within two days after the date of ballot. Those resolutions, if admitted, will be put down in the List of Business. The dates of ballot are given below :-

Days allotted for Private Members' Resolutions	Dates of ballot (in Lobby of Central Hall, Parliament House at 1 P.M.)
Friday, the 21 <sup>th</sup> June, 2019	Tuesday, the 11 <sup>th</sup> June, 2019
Friday, the 28 <sup>th</sup> June, 2019	Tuesday, the 18 <sup>th</sup> June, 2019
Friday, the 19 <sup>th</sup> July, 2019	Wednesday, the 3 <sup>rd</sup> July, 2019

### Relaxation under Rule 65(3) in respect of introduction of Private Members' Bills

Members are informed that the Speaker has relaxed the requirement of period of notice of motions for leave to introduce Private Members' Bills under Rule 65(3) of the Rules of Procedure and Conduct of Business in Lok Sabha in respect of Friday, the 21<sup>st</sup> June, 2019. Accordingly, members may give notices of Private Members' Bills upto 3.15 PM on 4<sup>th</sup> June, 2019 for introduction on Friday, the 21<sup>st</sup> June, 2019.

### Procedure for Receiving Notices in PNO

Attention of members is invited to Rule 332 of Rules of Procedure and Conduct of Business in Lok Sabha which reads as follows:-

- “332.(1) Every notice required by these rules shall be given in writing addressed to the Secretary General and signed by the member giving notice, and shall be left at the Parliamentary Notice Office which shall be kept open for this purpose between the hours to be notified from time-to-time on every day except Sunday or a public holiday.
- (2) Notices left at the Parliamentary Notice Office after the hours notified under sub-rule (1) shall be treated as given on the next working day.”

Every notice should be signed by the member giving the notice, by writing his name in capital letters.

Notice period required for such notices received in Parliamentary Notice Office from members or through their authorised representatives is as under:-

- |   |                                   |
|---|-----------------------------------|
| (i) Questions                                     | Not less than fifteen clear days. |
| (ii) Amendments to Bills, Motions and Resolutions | One day                           |
| (iii) Cut Motions                                 | One day                           |
| (iv) Half-an-hour Discussions arising             | Three days                        |

out of replies to Questions

- |  |   |
|--|---|
| (v) Matters of urgent public importance raised after Question Hour | from 1700 hours to 1800 hours on the day prior to the day/date of raising the matter. |
| (vi) Other Notices   | As prescribed under the relevant Rules  |

All notices delivered in Parliamentary Notice Office are date stamped and the time of their receipt is also indicated thereon.

The Parliamentary Notice Office is responsible for transmission of notices received, to the Branches/Officers concerned, without delay.

Members are also requested not to deposit their notices either at the Table of the House or with any other Officer/Branch of the Lok Sabha Secretariat.

The hours specified for Notices (except notices on matters of urgent public importance raised after 'Question Hour' and notices of question of privilege) being received from members or through their authorised representatives in Parliamentary Notice Office are between 1000 hours and 1515 hours every day except Saturday, Sunday or a public holiday. Notices left at the Parliamentary Notice Office after 1515 hours on week days are treated as given at 1000 hours on the next working day. However, this is not intended to preclude members from sending notices addressed to the Secretary-General by post.

Communications on different matters may not be combined in one letter.

Kind co-operation of members is solicited.

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### Keeping of Notice Boxes outside P.N.O. and Reception Office

Members are informed that a Notice Box, duly locked is kept outside Parliamentary Notice Office to enable them to deposit notices before or after office hours. For the convenience of members who send their notices through their messengers or representatives not holding valid passes for entry into the Parliament House, a Notice Box duly locked is also kept at the Reception Office. Notices can be deposited in this box between 0945 hours and 1700 hours on all working days. The notices from the box placed at the Reception Office will be taken out at 1000 hours and thereafter at an interval of one hour.

### No. 16

### Question Branch

#### Allotment of Days for Answering Questions during First Session of the Seventeenth Lok Sabha

The Speaker has been pleased to allot the following days for answering questions by Ministers in the rotational order set out below during First Session of the Seventeenth Lok Sabha:-

Dates of Sittings	Allotment of Ministries and Departments	Groups
1	2	3
	<b>June, 2019</b>	
<b>Monday, 17th June</b>	<b>No Question Hour</b>	-
<b>Tuesday, 18th June</b>	<b>No Question Hour</b>	-
<b>Wednesday, 19th June</b>	<b>No Question Hour</b>	-
<b>Thursday, 20th June</b>	<b>President's Address - No Question Hour</b>	-
Friday, 21st June	Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Earth Sciences; Environment, Forest and Climate Change; Health and Family Welfare; Information and Broadcasting; Science and Technology; Textiles; Women and Child Development.	<b>E</b>
Monday, 24th June	Corporate Affairs; Culture; Finance; Human Resource Development; Labour and Employment; Petroleum and Natural Gas; Skill Development and Entrepreneurship; Steel; Tourism; Tribal Affairs.	<b>A</b>

Tuesday, 25th June	Agriculture and Farmers Welfare; Animal Husbandry, Dairying and Fisheries; Chemicals and Fertilizers; Consumer Affairs, Food and Public Distribution; Food Processing Industries; Heavy Industries and Public Enterprises; Home Affairs; Panchayati Raj; Rural Development; Social Justice and Empowerment.	<b>B</b>
Wednesday, 26th June	Prime Minister; Atomic Energy; Coal; Commerce and Industry; Communications; Defence; Development of North Eastern Region; Electronics and Information Technology; External Affairs; Law and Justice; Mines; Parliamentary Affairs; Personnel, Public Grievances and Pensions; Planning; Railways; Space; Statistics and Programme Implementation.	<b>C</b>
Thursday, 27th June	Civil Aviation; Housing and Urban Affairs; Jal Shakti; Micro, Small and Medium Enterprises; Minority Affairs; New and Renewable Energy; Power; Road Transport and Highways; Shipping; Youth Affairs and Sports.	<b>D</b>

Friday, 28th June } As shown earlier in the respective Group E

**July, 2019**

Monday, 1st July }  
 Tuesday, 2nd July } As shown earlier in the respective Groups A  
 Wednesday, 3rd July } B  
 Thursday, 4th July } C  
 D

Friday, 5th July } **Presentation of Union Budget at 11 A.M. - No Question Hour** -

Monday, 8th July }  
 Tuesday, 9th July } As shown earlier in the respective Groups A  
 Wednesday, 10th July } B  
 Thursday, 11th July } C  
 Friday, 12th July } D  
 E

Monday, 15th July }  
 Tuesday, 16th July } As shown earlier in the respective Groups A  
 Wednesday, 17th July } B  
 Thursday, 18th July } C  
 Friday, 19th July } D  
 E

Monday, 22nd July }  
 Tuesday, 23rd July } As shown earlier in the respective Groups A  
 Wednesday, 24th July } B  
 Thursday, 25th July } C  
 Friday, 26th July } D  
 E

**Tabling of Notices of Questions**

A Chart showing dates of holding Ballots and last dates of receipt of notices of Starred and Unstarred Questions for each sitting is being circulated to the Members separately.

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**Holding of Ballots for Notices of Starred and Unstarred Questions**

Members are informed that Hard Copies of Notices of Starred and Unstarred Questions for First Session of the Seventeenth Lok Sabha will be received in the Parliamentary Notice Office and other designated places from **Tuesday, 4th June, 2019**. Separate Ballots will be held for Notices of Starred and Unstarred Questions on dates specified in column 4 of the Chart showing the dates of holding Ballots and last dates of receipt of notices of questions circulated separately. Notices for a particular date of sitting received upto 1000 hours of the date of holding Ballot for that sitting will be included in the said Ballot. **Where the notices of Starred and Unstarred questions are received before fifteen days from the day for which they are intended to be included in the List of Questions, they will be deemed to have been received at 1000 hours on the 15<sup>th</sup> day before such day** and their *inter-se* priority will be determined by ballots.

The Ballots will be held in the Question Branch, Room No.324, Parliament House Annexe or Lobby of the Central Hall, between the First-Aid-Post and Lounge No. 5-B, Parliament House after 1400 hours.

Members are requested to make it convenient to witness the balloting of the Notices of Starred and Unstarred Questions on the dates of ballot.

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**Ballot Results of Notices of Questions**

Members are informed that Ballot results of Notices of Questions (both Starred and Unstarred) will be made available in the Parliamentary Notice Office (PNO) of Lok Sabha.

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**Notices of Questions**

Attention of the Members is invited to the following paragraph in the "Handbook for Members (Sixteenth Edition, 2014)":-

"10(2) (xii) Notices of questions should be clear, self-contained and complete. Questions which are illegibly hand written are liable to be returned to the members. Proper names wherever occurring in the text of questions may be written in block letters."

Sometimes notices of questions tabled by the Members are illegibly written or typed/handwritten on a separate sheet of paper and stapled/pasted on the prescribed/printed form. Such notices which are not in order are returned to the Members.

Members are, therefore, requested kindly to have the notices typed or handwritten legibly on the printed proforma itself. Every notice of question which is tabled on the printed form should be signed in ink by the Member. Members are requested kindly to indicate their names in CAPITAL LETTERS and the IC Number at appropriate place in the notices tabled by them.

**Notice Period and Number of Questions**

Members are informed that in accordance with Rule 33 of 'Rules of Procedure and Conduct of Business in Lok Sabha' fifteen clear days have been prescribed for tabling notices of Questions. Further, according to latest Direction by the Speaker, Lok Sabha, a Member is permitted to table not more than five notices of Questions, for a given date. Members are requested to indicate the Order of Preference at the appropriate place, in the Question proforma.

Members are requested not to table more than 5 notices, for a particular date.

**Addressing of Notices of Questions**

It has been observed that sometimes Members raise two or more different and unrelated subjects, involving more than one Ministry/Department in one notice of question. This causes administrative inconvenience to the Ministry/Department. Accordingly, Members are requested to address their notices of questions appropriately to one Ministry/Department only.

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**Demarcation of Responsibilities in Government of India**

At times, notices of questions tabled by the Members are addressed to Ministers who are not concerned with the subject-matter thereof. This necessitates transfer of questions from one Ministry to another causing avoidable inconvenience to the Members themselves. They may, therefore, address the notices of questions to the Ministers who are responsible for their subject-matter. For this purpose, the Members may refer to the publication "Demarcation of Responsibilities in Government of India" available on the Lok Sabha Website which is accessible through the following path:

**loksabha.nic.in → Questions → Home → Demarcation of Responsibilities in Government of India**

It indicates the subjects for which the various Ministers are responsible for answering questions in Lok Sabha.

**Procedure regarding Questions**

Members are informed that the notices of Questions can be given after issuance of summons in the prescribed forms which are available in the Parliamentary Notice Office.

The procedure for Questions is governed by Rules 32 to 54 of the Rules of Procedure and Conduct of Business in Lok Sabha and Direction 10-A of the Directions by the Speaker, Lok Sabha. In particular, attention is invited to the following provisions of Rules/Directions concerning admissibility of notices of Questions:-

**Speaker to decide admissibility**

**43(1).** The Speaker shall decide whether a question, or a part thereof, is or is not admissible under these rules and may disallow any question, or a part thereof, when in the opinion of the Speaker, it is an abuse of the right of questioning or is calculated to obstruct or prejudicially affect the procedure of the House or is in contravention of these rules.

**Admissibility of Questions**

**41(2).** The right to ask a question is governed by the following conditions, namely:-

- (i) it shall be clearly and precisely expressed and shall not be too general incapable of any specific answer or in the nature of a leading question;
- (ii) it shall not bring in any name or statement not strictly necessary to make the question intelligible;
- (iii) if it contains a statement, the Member shall make oneself responsible for the accuracy of the statement;

- (iv) it shall not contain arguments, inferences, ironical expressions, imputations, epithets or defamatory statements;
- (v) it shall not ask for an expression of opinion or the solution of an abstract legal question or of a hypothetical proposition;
- (vi) it shall not ask as to the character or conduct of any person except in that person's official or public capacity;
- (vii) it shall not ordinarily exceed 150 words;
- (viii) it shall not relate to a matter which is not primarily the concern of the Government of India;
- (ix) it shall not ask about proceedings in the Committee which have not been placed before the House by a report from the Committee;
- (x) it shall not reflect on the character or conduct of any person whose conduct can only be challenged on a substantive motion;
- (xi) it shall not make or imply a charge of a personal character;
- (xii) it shall not raise questions of policy too large to be dealt with within the limits of an answer to a question;
- (xiii) it shall not repeat in substance questions already answered or to which an answer has been refused;
- (xiv) it shall not ask for information on trivial matters;
- (xv) it shall not ordinarily ask for information on matters of past history;
- (xvi) it shall not ask for information set forth in accessible documents or in ordinary works of reference;
- (xvii) it shall not raise matters under the control of bodies or persons not primarily responsible to the Government of India;
- (xviii) it shall not ask for information on matter which is under adjudication by a court of law having jurisdiction in any part of India;
- (xix) it shall not relate to a matter with which a Minister is not officially concerned;
- (xx) it shall not refer discourteously to a friendly foreign country;
- (xxi) it shall not seek information about matters which are in their nature secret such as composition of Cabinet Committees, Cabinet discussions, or advice given to the President in relation to any matter in respect of which there is a constitutional, statutory or conventional obligation not to disclose information;
- (xxii) it shall not ordinarily ask for information on matters which are under consideration of a Parliamentary Committee; and
- (xxiii) it shall not ordinarily ask about matters pending before any statutory tribunal or statutory authority performing any judicial or quasi-judicial functions or any commission or court of enquiry appointed to enquire into, or investigate, any matter but may refer to matters concerned with procedure or subject or stage of enquiry, if it is not likely to prejudice the consideration of the matter by the tribunal or commission or court of enquiry.

**Direction 10-A.** Besides the conditions of admissibility of questions mentioned in Rule 41, a question shall be inadmissible on any of the following grounds:-

- (i) it seeks information on matters which tend to encourage fissiparous and divisive tendencies and weaken the unity and integrity of the country;
- (ii) it relates to a matter of day-to-day administration or tends to further the interest of an individual or a few individuals;
- (iii) it relates to a matter falling primarily within the jurisdiction of the Chief Election Commissioner, CAG, courts and other such functionaries;
- (iv) it relates to petitions and memoranda received by Ministers which are not of public importance;

- (v) it relates to a matter under negotiation with a government of other country and its disclosure may affect the course of negotiations to the detriment of the national interests; and
- (vi) it relates to matter within the jurisdiction of the Speaker.

**Members are requested to kindly take note of the above provisions while tabling notices of Questions so as to avoid disallowance of the questions on the above grounds.**

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**No. 25**

**Question Branch**

**Questions of Excessive Length**

Attention of Members is invited to Rule 41(2) (vii) of the Rules of Procedure and Conduct of Business in Lok Sabha which is reproduced below:-

“41(2) The right to ask a question is governed by the following conditions, namely:-

\* \* \* \* \*

(vii) it shall not ordinarily exceed 150 words.”

Sometimes notices of questions tabled by the Members are of excessive length and these have either to be disallowed or referred back to the Members.

Members are, therefore, requested to keep in view, the above provisions, while tabling notices of questions.

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**Admissibility of Questions seeking information upto Block or District levels about implementation of Centrally Sponsored Programmes/Schemes**

As information about block or district-wise outlays/expenditure/physical targets/achievements is primarily the concern of State Government, such information is not normally reported to or monitored by the Union Government. Members are, therefore, informed that questions seeking information about implementation of various centrally sponsored programmes/schemes at block or district levels are ordinarily inadmissible.

Members are, therefore, requested to keep in view the above position, while tabling notices of questions.

**Questions on Newspaper Reports**

Sometimes newspaper reports including vernacular newspaper reports are referred to in the notices of questions tabled by the Members without indicating the place of edition of such newspapers. As many of such news-items particularly vernacular newspapers are not easily traceable, the notices are returned to the Members to make them specific or to furnish a copy of press clipping referred to in such notices for processing them.

Members are, therefore, requested kindly to enclose a copy of the press clipping with the notices of questions, which have the reference of newspaper reports.

**Treatment of Notices of Questions in Excess of 230**

Members are informed that in accordance with Rule 45, not more than 230 questions are to be included in the list of questions for written answers on any one day. Such notices of questions in Excess of 230 stand lapsed. However, the copies of notices of Questions, in Excess of 230 shall be provided to the Members, if so, requested by them.

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**No. 29**

**Question Branch**

**Dispensing with Circulation of Unstarred Question List**

Members are informed that the circulation of List of Unstarred Questions has been dispensed with, from Budget Session-2016. The List is now being hosted on Lok Sabha Homepage.

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**No.30**

**Question Branch**

**Errata to the printed Lists of Questions**

Members are informed that printed lists of admitted questions for a day are circulated to Members at least five days in advance of the date(s) on which those are due for answer. Lists of questions for oral answers are printed on green paper and those of questions for written answers on white paper. Patent errors, mistakes in spellings of names, etc. noticed by them in the printed lists of admitted questions may be brought to the notice of the Secretariat, so as to facilitate issuing of necessary corrigenda in the matter.

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**No.31**

**Question Branch**

**Confidentiality of answers to questions**

Members are informed that the contents of reply made in response to a question is strictly confidential until the Question for Oral Answer has actually been asked and answered in the House. In case the question has not reached for answer, the reply to the Question should not be released till the conclusion of Question Hour. Questions included in the lists of written answers are also to be treated as confidential until the same have been laid on the Table of the House after the Question Hour is over. A reply to a question is treated as final, only in the form, in which it appears in the proceedings of the House, for a particular date.

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**No.32**

**Question Branch**

**Short Notice Questions**

Rule 54(1) of the Rules of Procedure and Conduct of Business in Lok Sabha

provides as follows:-

"A question relating to a matter of public importance may be asked with notice shorter than ten clear days and the Speaker, if, is of opinion that the question is of an urgent character, may direct that an enquiry may be made from the Minister concerned if such Minister is in a position to reply and, if so, on what date."

2. Further, Rule 54(5) of Rules ibid also provides as follows:

"Where a Member desires an oral answer to a question at a shorter notice, such member shall briefly state the reasons for asking the question with short notice. Where no reasons have been assigned in the notice of the question, the question shall be returned to the Member."

3. Members are, therefore, requested to indicate in the appropriate column of the notice form, the reasons as to why the question is being asked at a short notice. A general statement that the matter is of "wider public importance" or "public interest" is not sufficient, for this purpose.

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**No.33**

**Question Branch**

**Submitting the Notices of Questions**

Members may note that at present under the provisions of Rules of Procedure and Conduct of Business in Lok Sabha, every notice is required to be given in writing and signed and the same should be submitted in Parliamentary Notice Office.

Kind cooperation of Members is solicited.

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**No.34**

**Question Branch**

**Hard Copies of Replies to Questions**

Members are informed that the hard copies of the replies will be made available in the Outer Lobby and PNO for reference purpose.

Kind cooperation of Members is solicited.

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**Questions Not-Asked/Questions of Absent Members**

Attention of the Members is invited to Rule 48(3) of the Rules of Procedure and Conduct of Business in Lok Sabha. It reads as follows:-

“If on a question being called it is not asked or the member in whose name it stands is absent, the Speaker may direct that the answer to it be given.”

Accordingly, if a question being called is not asked or the Member in whose name the question stands is absent, such question may be put down for discussion in the House.

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**Notices of Half-an-Hour Discussion**

Members are informed that, as per Parliamentary convention developed over the years, no Half-an-Hour Discussion is listed during the Budget Session, till the conclusion of Financial Business.

Members are, therefore, requested to keep in view the above convention, while tabling notices for raising Half-an-Hour Discussion.

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**Procedure for giving Notices of Motions under Rule 184 and of Short Duration Discussions under Rule 193.**

- (I) **Attention of the Members is invited to Direction 113BB of Directions by the Speaker relating to 'Procedure for giving notices of motions under Rule 184 and of Short Duration Discussions under Rule 193' which provides as follows:-**

"113BB. (1) Notices of Motions under Rule 184 and Short Duration Discussions under Rule 193 shall be accepted from the date following the date of issue of summons for a session.

- (2) Such notices regarding statements to be made in the House by Ministers or statements, reports or papers to be laid on the Table shall be accepted from 10.00 hours on the day the list of business wherein the item has been included, is circulated to members.
- (3) In a case where a supplementary list of business is circulated in the House in regard to a statement, notices in respect of that statement received within fifteen minutes of circulation of the list of business, shall be deemed to have been received at the same point of time and their *inter-se* priority determined by ballot.
- (4) In a case where an announcement is made by the Chair about a statement to be made by a Minister in the House, notices in respect of that statement shall be accepted from the time the announcement is made by the Chair in the House.
- (5) In a case where a statement is made without being included in the list of business or supplementary list of business, notices in respect of such statement shall be accepted from the time the statement is actually made in the House.
- (6) All notices received within fifteen minutes of announcement by the Chair, or statement by the Minister under clauses (4) and (5) respectively, shall be deemed to have been received at the same point of time and their *inter-se* priority determined by ballot.

Explanation – The period of fifteen minutes referred to in clauses (3) and (6) shall be computed from the time of completion of circulation of list of business or the announcement by the Chair or the statement of the Minister, as the case may be.”

**2. Members are requested to deliver all such notices in the Parliamentary Notice Office and not to pass them on to any Officer at the Table of the House. In any case the time of receipt of the notice in the Parliamentary Notice Office alone is taken into account for purposes of ballot, etc.**

**(II) Attention of the Members is also invited to Rule 193 of the Rules of Procedure and Conduct of Business in Lok Sabha which states: –**

“193. Any member desirous of raising discussion on a matter of urgent public importance may give notice in writing to the Secretary-General specifying clearly and precisely the matter to be raised:

Provided that the notice shall be accompanied by an explanatory note stating reasons for raising discussion on the matter in question:

Provided further that the notice shall be supported by the signatures of at least two other members.”

The notices of Short Duration Discussions not conforming to the above provisions in the Rules of Procedure are liable to be held out of order.

**SNEHLATA SHRIVASTAVA**  
**Secretary General**